

# **HOUSING AUTHORITY OF THE CITY OF KYLE, TEXAS**

Notice of Kyle Housing Authority Meeting  
Kyle City Hall, 100 W. Center St., Kyle, TX 78640

Notice is hereby given that the governing body of the Kyle Housing Authority will meet at 6:00 PM on April 20, 2017 at Kyle City Hall, 100 W. Center St., Kyle, TX 78640, for the purpose of discussing the following agenda.

NOTE: There may be a quorum of the City Council of Kyle, Texas present at the meeting who may participate in the discussion. No official action will be taken by the City Council members in attendance.

Posted this 17th day of April, 2017, prior to 6:00 p.m.

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## **I. Call Meeting To Order**

1. Roll Call

## **II. Citizen Comment Period with Kyle Housing Authority**

The Kyle Housing Authority welcomes comments from Citizens early in the agenda of its meetings. Those wishing to speak are encouraged to sign in before the meeting begins. Speakers may be provided with an opportunity to speak during this time period on any agenda item or any other matter concerning Kyle Housing Authority business, and they must observe the three-minute time limit.

## **III. Approval of minutes**

2. Approval of the Kyle Housing Authority meeting minutes for February 20, 2017

## **IV. Consider and Possible Action**

3. Resolution 04-2017 - TXST Bobcat Build Program

## **V. Executive Session**

4. Pursuant to Chapter 551, Texas Government Code, the Kyle Housing Authority reserves the right to convene into Executive Session(s) from time to time as deemed necessary during this meeting. The Kyle Housing Authority may convene into Executive Session pursuant to any lawful exception contained in Chapter 551 of the Texas Government Code including any or all of the following topics.
  1. Pending or contemplated litigation or to seek legal advice pursuant to Section 551.071
  2. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072
  3. Personnel matters pursuant to Section 551.074

5. Take action on items discussed in Executive Session.

## **VI. Director's Report**

6. Occupancy Report
  1. Charles Young Housing 100%
  2. Pete Dressen Housing 87%
  3. Auditor Status Report
    - a. Performed April 8-9
    - b. Submitted to HUD by deadline March 31, 2017
    - c. Payment submitted - Printing; copies to be distributed
  4. Capital Fund Project(s) - Charles Young Housing
    - a. 3 bathrooms are being renovated - 2 completed
    - b. Immediate future projects - relocating mail kiosk.  
New kiosk will have a cover - possible additional parking to be created.
  5. Bobcat Build - Successfully completed on April 1st. 18 student volunteers participated. Students trimmed and cut limbs and shrubbery. Debris was hauled in two 12 ft trailers to the landfill by staff.
  6. Street lights at Charles Young were repaired by PEC.
  7. Discussion held with City Public Works regarding post-rain drainage at Pete Dressen Housing from adjacent housing development.

## **VII. ADJOURN**

# KYLE HOUSING AUTHORITY

Meeting Date: 4/20/2017  
Date time:6:00 PM

## Roll Call

**Subject/Recommendation:** Roll Call

**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

No Attachments Available

# KYLE HOUSING AUTHORITY

**Meeting Date: 4/20/2017**  
**Date time:6:00 PM**

## Approval of Minutes

**Subject/Recommendation:** Approval of the Kyle Housing Authority meeting minutes for February 20, 2017

**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

No Attachments Available

# KYLE HOUSING AUTHORITY

Meeting Date: 4/20/2017  
Date time:6:00 PM

## Resolution 04-2017 - TXST Bobcat Build Program

**Subject/Recommendation:** Resolution 04-2017 - TXST Bobcat Build Program

**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

- Resolution 04-2017
- Bobcat Build Pictures

## **Kyle Housing Authority**

Board Resolution No: 04-2017

Resolution Recognizing Texas State University Bobcat Build Program

**WHEREAS**, The Bobcat Build Program is one the largest volunteer groups comprised of student volunteers and,

**WHEREAS**, The goodwill and generosity of students is exhibited annually by going out into the community, and

**WHEREAS**, The energy and enthusiasm is used to assist non-profit organizations, public groups and neighborhoods to clean, paint and landscaping providing array of services that normally would be a prohibited expense and burdensome to the end user, and

**WHEREAS**, The amount of Goodwill is incalculable,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF KYLE HOUSING AUTHORITY.**

\*To issue this proclamation in appreciation to the Texas State University Bobcat Build Program for the beautification of the Charles Young Housing Complex; that provides housing principally to elderly tenants and small families. This act of kindness and generosity is beyond words of gratitude.

\*As Chairman and on behalf of the Board of Commissioners hereby attest my signature.

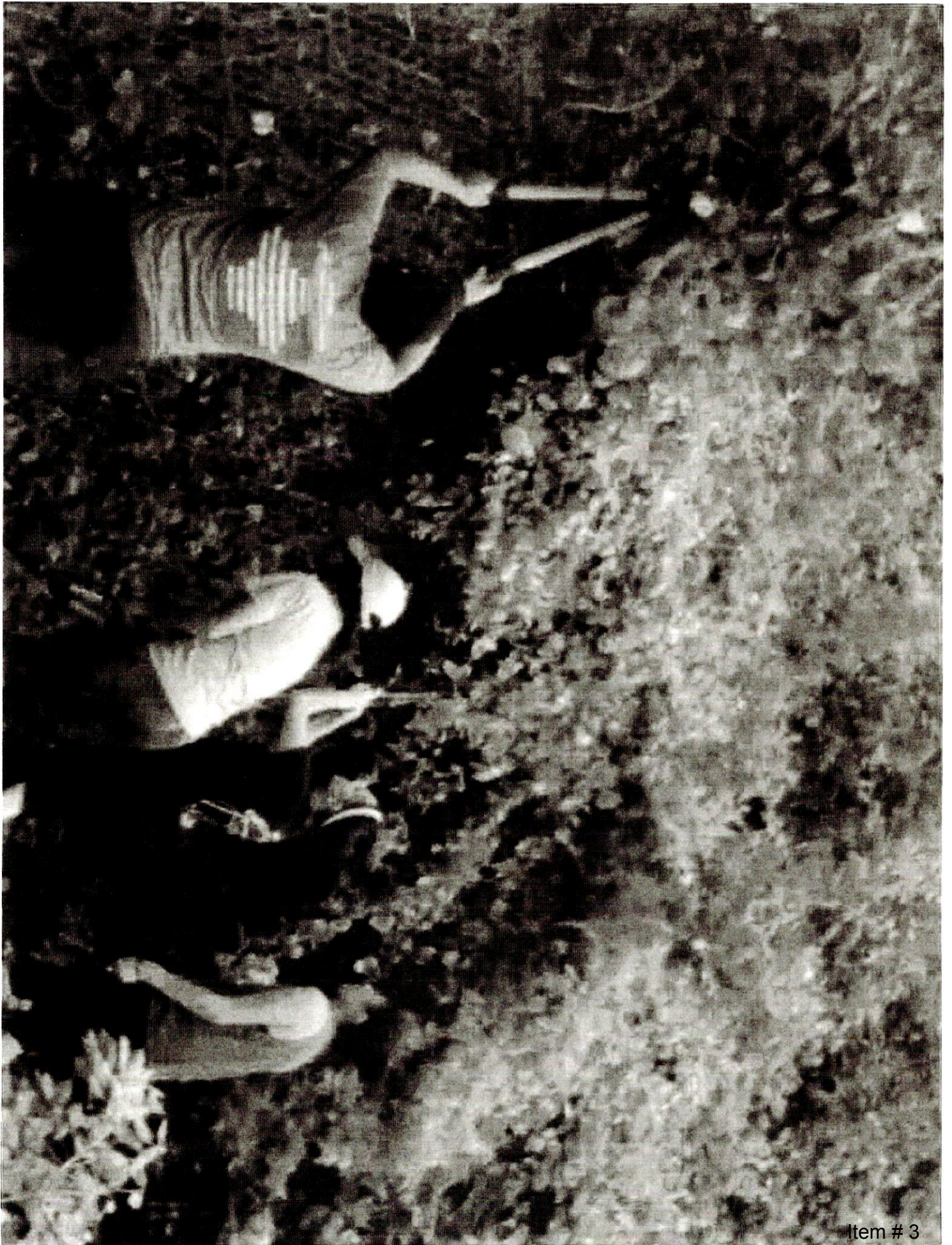
**PASSED AND APPROVED THIS 20<sup>th</sup> day of April 2017**

**ATTEST:**

\_\_\_\_\_  
Daniel Harper, Chair – Kyle Housing Authority

\_\_\_\_\_  
Frank Arredondo, Executive Director

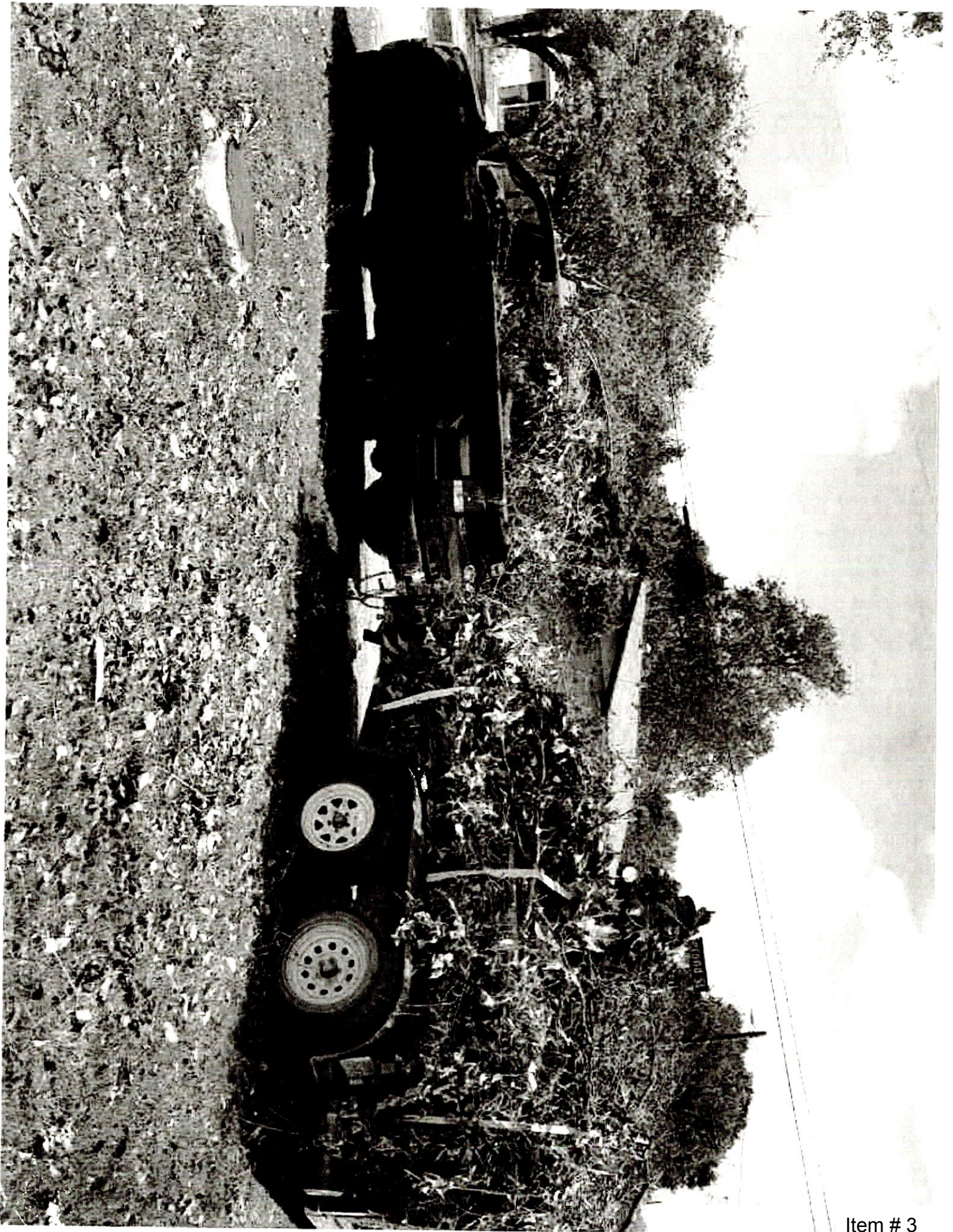






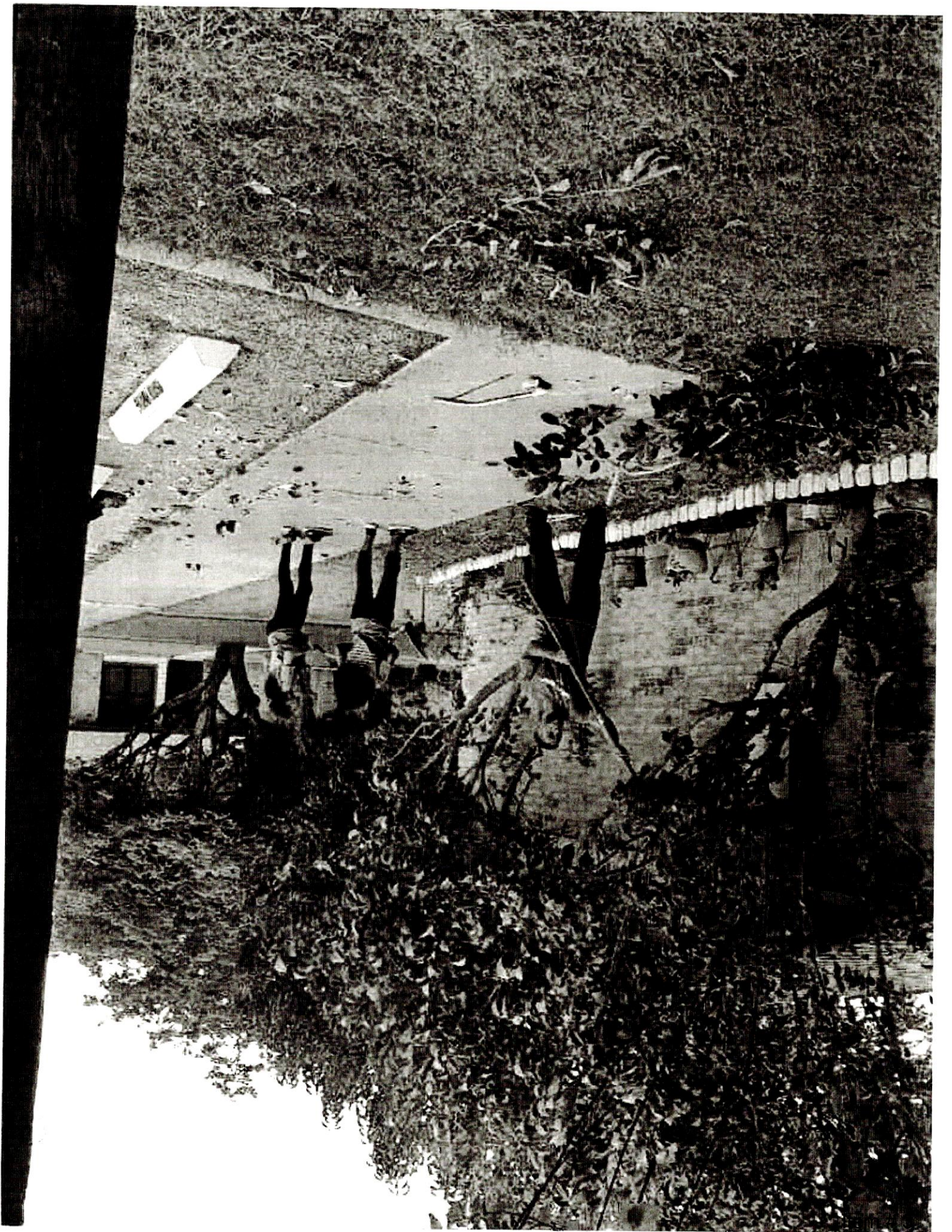






Item # 3





# KYLE HOUSING AUTHORITY

**Meeting Date: 4/20/2017**  
**Date time:6:00 PM**

## Executive Session

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**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

No Attachments Available

# KYLE HOUSING AUTHORITY

Meeting Date: 4/20/2017  
Date time:6:00 PM

## Executive Session

**Subject/Recommendation:** Take action on items discussed in Executive Session.

**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

No Attachments Available

# KYLE HOUSING AUTHORITY

Meeting Date: 4/20/2017  
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## Director's Report

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**Other Information:**

**Legal Notes:**

**Budget Information:**

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**ATTACHMENTS:**

**Description**

- Balance Sheet



**Kyle Housing Authority  
Balance Sheet - Combining  
As of February 28, 2017**

**Assets**

	Low Rent	SB N/C Program	Total
<b>Current Assets</b>			
Cash-unrestricted	\$ 60,236.43	\$ 1,810.76	\$ 62,047.19
Cash-restricted-modernization and development	0.00	44,123.88	44,123.88
Cash-other restricted	0.00	778.94	778.94
Cash-tenant security deposits	0.00	6,977.99	6,977.99
Accounts receivable - tenants (net)	63.40	(305.61)	(242.21)
Accrued interest receivable	2.23	3.33	5.56
Investments - unrestricted	12,724.33	0.00	12,724.33
Prepaid expenses and other assets	2,265.61	2,358.09	4,623.70
Inventories (net)	114.36	119.02	233.38
Inter program - due from	29,212.37	0.00	29,212.37
<b>Total Current Assets</b>	<u>104,618.73</u>	<u>55,866.40</u>	<u>160,485.13</u>
<b>Property and Equipment</b>			
Land	9,700.00	51,855.32	61,555.32
Buildings	972,882.53	595,570.31	1,568,452.84
Furniture, equipment and machinery - dwellings	20,627.49	106,313.53	126,941.02
Furniture, equipment and machinery - administration	12,587.32	2,167.82	14,755.14
Accumulated depreciation	(873,666.22)	(675,007.13)	(1,548,673.35)
Construction in progress	3,000.00	1,100.00	4,100.00
<b>Net Property and Equipment</b>	<u>145,131.12</u>	<u>81,999.85</u>	<u>227,130.97</u>
<b>Total Assets</b>	<u>\$ 249,749.85</u>	<u>\$ 137,866.25</u>	<u>\$ 387,616.10</u>

**Kyle Housing Authority  
Balance Sheet - Combining  
As of February 28, 2017**

**Liabilities and Net Position**

	Low Rent	SB N/C Program	Total
<b>Current Liabilities</b>			
Accrued wage/payroll taxes payable	\$ 675.93	\$ 711.23	\$ 1,387.16
Accrued compensated absences - current portion	1,504.12	1,937.09	3,441.21
Accounts payable - other government	9,185.23	0.00	9,185.23
Tenant security deposits	2,350.00	6,109.00	8,459.00
Current portion of long-term debt - capital projects	0.00	20,212.55	20,212.55
Inter program - due to	0.00	29,212.37	29,212.37
<b>Total Current Liabilities</b>	<u>13,715.28</u>	<u>58,182.24</u>	<u>71,897.52</u>
<b>Long-Term Liabilities</b>			
Long-term debt	0.00	344,483.79	344,483.79
Accrued compensated absences non-current	3,320.81	4,957.33	8,278.14
<b>Total Long-Term Liabilities</b>	<u>3,320.81</u>	<u>349,441.12</u>	<u>352,761.93</u>
<b>Total Liabilities</b>	<u>17,036.09</u>	<u>407,623.36</u>	<u>424,659.45</u>
<b>Net Position</b>			
Investment in capital assets	145,131.12	(283,796.49)	(138,665.37)
Unrestricted	66,593.23	(24,058.40)	42,534.83
Restricted	0.00	28,929.64	28,929.64
Capital expenditures-contra	0.00	1,100.00	1,100.00
Reserve transfer - contra	0.00	3,195.00	3,195.00
Net Income (loss)	20,989.41	4,873.14	25,862.55
<b>Total Net Position</b>	<u>232,713.76</u>	<u>(269,757.11)</u>	<u>(37,043.35)</u>
<b>Total Liabilities and Net Position</b>	<u>\$ 249,749.85</u>	<u>\$ 137,866.25</u>	<u>\$ 387,616.10</u>