



MARKET DAYS

At Mary Kyle Hartson Park

2020 Vendor Information

2nd Saturday of April-September

9:00 a.m.-12:00 p.m. (except May 9th 9:00 a.m.-7:00 p.m.)

Location: Kyle Market Days is located under the “Shady Oak Trees” of Historic City Square Park between Center St, Main St, Miller St and Burleson Rd.

Dates: April 11th, May 9th, June 13th, July 11th, August 8th and September 12th

Fee: Vendor Booth fee for each market day is \$35.00. If a vendor plans to attend all six market days, they can purchase an annual pass for \$120.00. There is no fee for “Grocery” Farmers Market and Live Plant Vendors.

Deadline: Deadline to apply and pay is 2:00 p.m. the Wednesday before Market Day.

Booth Vendors: (All Vendors not offering food/drink intended to be consumed on site) Texas Sales Tax Certificate required as applicable. These vendors may sell items permitted within the CBD-2 Zoning District. Cottage Food Vendors must conform to Texas Law HB 970. Limited to 80 monthly vendors. All Vendors must be 18 years of age or older.

Food/Drink Vendors- Must come into the Parks and Recreation Office located at 700 Lehman Rd to pick up a Vendor Application. Application may be submitted in person, email or postal mail.

ALL VENDORS:

- You are limited to offer the items you list on your application.
- Decisions will be based on receipt date of this application and number of events paid for.
- If spaces are not available when application and payment are received, staff will contact applicant.
- All spaces, except food/drink, are 12’x12’. Spaces are on “First Come” basis. Vendors are to set up along sidewalks in one of four sections. Food and Drink vendors must set up in the “East Section” in the “North” or “South” Sections.
- Vendors are responsible for their own display equipment, tents/canopies, utilities and set up. Set up begins as early as you would like on Saturday morning. All booths must be ready by 9:00 a.m.
- All items must be within the booth space. Roaming sales are not permitted.
- Vendors showing, offering, displaying or bring notice to live animals are not permitted. Pets on leash and service animals are acceptable.
- The City of Kyle is not responsible for enforcing private company’s or corporation’s rules on multiple vendors at same events.
- Stakes or nails may not be driven into the ground, water and electrical lines below the surface. **All vendors are required to bring their own weights to hold your tent/canopy down.**
- Electricity is not provided by the City. Personal quiet generators with a less than 70 decibel rating may be permitted within your booth. Power cords, hoses or any items may not cross over sidewalks.
- If paying monthly, registration opens March 8 for April, April 13 for May, May 11 for June, June 8 for July, July 18 for August and August 10 for September.

City of Kyle Parks and Recreation Department, 700 Lehman Rd, Kyle, TX 78640; parks@cityofkyle.com



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2020 Vendor Application

Incomplete applications will not be considered.

Please print clearly.

All Kyle Market Day Vendors should exhibit high quality standards. Kyle Parks and Recreation Department Staff reserves the right to allow, or disallow, vendors, products and/or merchandise that we feel do not meet these standards.

Please make checks payable to: City of Kyle Parks and Recreation Department, 700 Lehman Rd, Kyle, TX 78640.

Name: _____ Business Name: _____

Mailing Address/City/Zip Code: _____

Phone Number: _____ Email: _____

Vendor Website (to be posted to promote vendor): _____

Texas Sales Tax I.D. Number) if required by the State if Texas): _____

_____ "Grocery" Farmers Market and Live Plant Vendor \$0 No Charge

_____ ANNUAL-\$120 to participate in all 6 dates

_____ MONTHLY- \$35

I am a Cottage Food Vendor and I understand the law and limitations.

Please list all items that you plan to sell at Market Days. Please be as specific as possible.

I understand that my space does not include electricity and that I may bring a "quiet" generator.

CERTIFICATION AND RELEASE OF LIABILITY:

I, the undersigned, certify that I am 18 years old or above participating in the Kyle Market Days. I understand that falsification of any information on this form may disqualify me from this event. In consideration of the acceptance of my registration in the Kyle Market Days, I hereby release the City of Kyle, the City of Kyle Parks and Recreation Department, their agents, employees, officers, and servants from any and all damages and injuries which may occur while I am participating in the Kyle Market Days. I certify that I have the legal authority to execute this release on behalf of myself. I also certify that I have received and read this application form completely. I understand the City of Kyle Parks and Recreation Department may use photographs of me to promote the event.

Permission for Photography: The City of Kyle Parks and Recreation Department may use photographs of me to promote the event.

Permission for Medical Treatment: I acknowledge that I have given my authorization for myself to receive medical attention in case of injury or an emergency.

Permission for Equipment Release: I understand that whatever equipment I bring to the event is at my own risk and the City of Kyle is not responsible for lost, stolen or damaged property. I further understand that I will be responsible for any equipment issued to me by the City of Kyle and we will return it to the same person and in the same condition as when we received it. **Signature of Vendor:** _____ **Date:** _____

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