## REGULAR MEETING OF THE PLANNING AND ZONING COMMISSION

The Planning and Zoning Commission of the City of Kyle, Texas met in regular session November 12, 2013 at 6:30 p.m. at Kyle City Hall, with the following persons present:

Commissioner Cicely Kay
Commissioner Mike Wilson
Commissioner Alfred Zambrano
Commissioner Dan Ryan
Chairman Shane Arabie
Vice-Chair Mike Rubsam
Commissioner Irene Melendez
Director of Planning, Sofia Nelson

## CALL MEETING TO ORDER

Commissioner Ryan called the meeting to order at 6:32 p.m.

## ROLL CALL OF BOARD

Chairman Arabie called for roll call. No one was absent.

## CITIZENS COMMENTS

Chairman Arabie opened the citizens comment period at $6: 33 \mathrm{pm}$ and called for comments on items not on the agenda or posted for public hearing. There were no comments. Chairman Arabie closed the citizens comment period at 6:33 pm.

MINUTES: Planning and Zoning Commission Meeting - October 22, 2013.
Commission Rubsam moved to approve the Planning and Zoning Commission Meeting Minutes from October 22, 2013 Planning and Zoning Commission Meeting. Commissioner Wilson seconds the motion. All votes aye. Motion carried.

CONSENT AGENDA:
KENSINGTON TRAILS SECTION 5A - FINAL PLAT (FP-13-001) 12.11 ACRES; 38 LOTS LOCATED AT THE EAST END OF DOWNING WAY.

KYLE 47 SUBDIVISION - CONCEPT PLAN (CP-13-002) 42.53 ACRES; 130 LOTS LOCATED OFF OF REBEL DRIVE JUST NORTH OF SILVERADO SUBDIVISION.

PLUM CREEK PHASE 1 SECTION 6E 2-1 - PRELIMINARY PLAN (PP-13-004) 11.256 ACRES; 62 LOTS LOCATED BETWEEN EXTENSION OF KIRBY AND EXTENSION OF SANDERS, ADJACENT TO THE GOLF COURSE.

PLUM CREEK PHASE 1 SECTION 6E 2-1 - FINAL PLAT (FP-13-011) 11.256 ACRES; 62 LOTS LOCATED BETWEEN EXTENSION OF KIRBY AND EXTENSION OF SANDERS, ADJACENT TO THE GOLF COURSE.

PLUM CREEK PHASE 1 SECTION 6E-3 - PRELIMINARY PLAT (PP-13-006) 4.689 ACRES; 28 LOTS LOCATED IMMEDIATELY NORTH OF THE INTERSECTION OF FAIRWAY AND SANDERS.

## PLUM CREEK PHASE 1 SECTION 6E-3 - FINAL PLAT (FP-13-013) 4.689 ACRES; 28 LOTS LOCATED IMMEDIATELY NORTH OF THE INTERSECTION OF FAIRWAY AND SANDERS.

## MEADOWS AT KYLE PHASE FOUR - FINAL PLAT (FP-13-015) 15.800 ACRES; 57 SINGLE FAMILY LOTS, 1 ROW LOCATED ON THE NORTH SIDE OF WINDY HILL ROAD AND APPROXIMATELY 1 MILE EAST OF IH-35.


#### Abstract

(Note: Statutory Disapproval (Note: In accordance with the statutory requirements of the Texas Local Government Code reflected in Sections 12.03.001, 12.05.004, 12.06.04 the following applications are recommended for statutory disapproval in order to allow the City to process the application. These applications will continue through the review process without bias and will be placed on the agenda in a timely manner once the review process is complete. Statutory disapproval in order to meet statutory requirements under these sections shall not bias future consideration of this application by the Planning and Zoning Commission).


## RESUBDIVISION OF LOT 22C OF SUNRISE ACRES (SFP-13-003) 4.38 ACRES; 3 LOTS LOCATED OFF OF BEBEE ROAD BETWEEN DACY LANE AND GOFORTH RAOD.

Note: Statutory Disapproval (Note: In accordance with the statutory requirements of the Texas Local Government Code reflected in Sections 12.03.001, 12.05.004, 12.06.04 the following applications are recommended for statutory disapproval in order to allow the City to process the application. These applications will continue through the review process without bias and will be placed on the agenda in a timely manner once the review process is complete. Statutory disapproval in order to meet statutory requirements under these sections shall not bias future consideration of this application by the Planning and Zoning Commission).

Commissioner Ryan moved to approve the consent agenda. Commissioner Kay seconds the motion. All votes aye. Motion carried.

CONSIDER AND ACT ON:

## CONSIDER WHICH OVERLAY DISTRICT THE PROPERTY LOCATED AT THE NORTHWEST CORNER OF OLD HIGHWAY 81 AND CENTER STREET SHALL BE DEVELOPED IN CONFORMANCE WITH.

Vice-Chair Rubsam motioned to apply the Old Highway 81 Overlay to the property located at the northwest corner of Old Highway 81 and Center Street and also require a Conditional Use Permit be submitted for this property. Commissioner Ryan seconds the motion.

Commission Wilson stated that Center Street would be a better overlay for this property and Commissioner Kay agreed.

Commissioner Wilson amended the motion to state that the property located at the northwest corner of Old Highway 81 and Center Street shall be developed in the Center Street Overlay District and a Conditional Use Permit required. Vice-Chair Rubsam stated he would allow the amendment to the motion. Commissioner Ryan seconds the motion. All votes aye. Motion carried.

CONSIDER A VARIANCE REQUEST BY HIGH RUSTLER VENTURES, LLC (KYLE MULTI-FAMILY COMMUNITY) TO CHAPTER 53, SECTION 53-992 WHICH REQUIRES TWO (2) TREES AND FOUR (4) SHRUBS TO BE PLANTED FOR EVERY 600 SQUARE FEET OF LANDSCAPED AREA TO ALLOW ONE (1) TREE FOR EVERY 1,500 SQUARE FEET OF LANDSCAPE AREA AT THE CORNER OF AMBERWOOD SOUTH AND IH-35.

Vice-Chair Rubsam made a motion to accept the variance on the number of trees instead of what has been proposed that they shall have 88 trees, $40 \%$ which will be 3 inch, $40 \%$ which will be 4 inch and $20 \%$ which will be 6 inch or above plus 750 shrubs. Commissioner Ryan seconds the motion. Roll call vote: Ryan, Wilson, Arabie, Rubsam, Zambrano and Melendez vote aye. Commissioner Kay votes nay. Motion carried.

CONSIDER A VARIANCE REQUEST BY HIGH RUSTLER VENTURES, LLC ( KYLE MULTI-FAMILY COMMUNITY) TO CHAPTER 53, SECTION 53-992 WHICH REQUIRES THAT PARKING LOTS HAVE ONE (1) TREE WITHIN 50 FEET OF EVERY PARKING SPACE TO ALLOW ONE (1) TREE WITHIN 100 FEET OF EVERY PARKING SPACE AT THE CORNER OF AMBERWOOD SOUTH AND IH-35.

Commissioner Zambrano moved to approve the variance request as stated. Commissioner Ryan seconds the motion. Commissioners Ryan, Wilson, Arabie, Rubsam, Zambrano and Melendez vote aye. Commissioner Kay votes nay. Motion carried.

CONSIDER A VARIANCE REQUEST BY HIGH RUSTLER VENTURES, LLC (KYLE MULTI-FAMILY COMMUNITY) TO CHAPTER 53, SECTION 53-987 WHICH STATES THAT TREES MUST BE $4 "$ MINIMUM CALIPER - MEASURED THREE (3) FEET ABOVE GRADE TO ALLOWA 3" CALIPER TREE MEASURED 6" ABOVE GRADE FOR A MINIMUM OF 50\% OF THE TOTAL TREES AND 4" CALIPER TREES FOR ABOVE GRADE FOR THE REMAINING TREES AT THE CORNER OF AMBERWOOD SOUTH AND IH-35.

Vice-Chair Rubsam moved to amend variance request to specify that $40 \%$ of the requested trees be 3 inch, $40 \%$ be 4 inch and $20 \%$ be 6 inch or above. Commissioner Ryan seconds the motion. Commissioners Ryan, Wilson, Arabie, Rubsam, Zambrano and Melendez vote aye. Commissioner Kay votes nay. Motion carried.

CONSIDER A VARIANCE REQUEST BY HIGH RUSTLER VENTURES, LLC (KYLE MULTI-FAMILY COMMUNITY) TO CHAPTER 53, SECTION 53-990 WHICH REQUIRES THAT 50\% OF THE LANDSCAPING IS PLACED BETWEEN THE FRONT PROPERTY LINE AND THE BUILDING TO ALLOW 15\% OF LANDSCAPING BETWEEN THE FRONT PROPERTY LINE AND THE BUILDING AT THE CORNER OF AMBERWOOD SOUTH AND IH-35.

Commissioner Zambrano moved to approve the variance request as stated. Commissioner Wilson seconds the motion. All votes aye. Motion carried.

## ZONING:

CONSIDER A REQUEST BY DALE AND LANETTE LOWDEN TO REZONE APPROXIMATELY 4.426 ACRES FROM 'R-1' SINGLE FAMILY TO 'W' WAREHOUSE DISTRICT ON PROPERTY LOCATED AT 1108 PORTER STREET. (Z-13-016)

Chairman Arabie opened the public hearing at 7:19 p.m. and called for comments for or against the request by Dale and Lanette Lowden. Lila Knight addressed the Commission stating she is in favor of the rezone request. Chairman Arabie closed the public hearing at 7:20 p.m.

Commissioner Ryan moved to approve the request by Dale and Lanette Lowden. Vice-Chair Rubsam seconds the motion. Roll call vote: Commissioner Ryan and Rubsam vote aye. Commissioners Kay, Wilson, Arabie, Zambrano and Melendez vote nay. Motion failed.

Commissioner Wilson moved to deny the rezone request by Dale and Lanette Lowden. Commissioner Kay seconds the motion. Roll call vote: Commissioners Kay, Wilson, Arabie, Zambrano and Melendez vote aye. Commissioners Ryan and Rubsam vote nay. Motion carried.

CONSIDER A REQUEST BY BLAKE AND RAMONA BROWN TO REZONE APPROXIMATELY 2.378 ACRES FROM 'R-1' SINGLE FAMILY TO 'W' WAREHOUSE DISTRICT ON PROPERTY LOCATED AT 1108-C PORTER STREET. (Z-13-017)

Chairman Arabie opened the public hearing at 7:29 p.m. and called for comments for or against the request by Blake and Ramona Brown. Lila Knight addressed the Commission and stated that she was proud of all the Commissioners for standing up for the comprehensive plan. Chairman Arabie closed the public hearing at 7:30 p.m.

Commissioner Kay moved to deny the request by Blake and Ramona Brown. Commissioner Wilson seconds the motion. Commissioners Kay, Wilson, Arabie, Rubsam, Zambrano and Melendez vote aye. Commissioner Ryan votes nay. Motion carried.

## PRESENTATION:

## RECEIVE A PRESENTATION ON THE PLUM CREEK PUD AND PROVIDE DIRECTION TO STAFF ON NEXT STEPS.

Planning and Zoning Commissioner's directed staff to coordinate a workshop in January.
STAFF REPORT - DECEMBER MEETING SCHEDULED FOR DECEMBER $10^{\text {TH }}$.

## ADJOURN

With no further business to discuss, Commissioner Ryan moved to adjourn. Vice-Chair Rubsam seconds the motion. All votes aye. Motion carried.

The Planning \& Zoning Meeting adjourned at 7:57 p.m.

Amelia Sanchez, City Secretary

Shane Arabie

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## MEMORANDUM

TO: Planning and Zoning Commission<br>FROM: Sofia Nelson, Planning Director<br>DATE: December 5, 2013<br>SUBJECT: CONDITIONAL USE OVERLAY-20371 and 20389 IH-35

## Background

## Request:

The applicant is requesting approval of a Conditional Use permit for the construction of an approximately 2,267 square foot restaurant space (Duncan Donuts) and a 6,664 square foot retail space (a tenant has not been named). The property is zoned Retail Services "RS" and as a result the use of property is permitted. The applicant is seeking approval of the building concept, both materials and orientation at this time.

## Location:

The subject property is located within the existing Village at Kyle shopping center and will be located along the Interstate 35 access road, south of the Firestone development.

## Overlay District

The Interstate Highway 35 corridor conditional use overlay district extends from the northernmost city limit boundary at I-35 to the southernmost city limit boundary at I-35, and includes all real property within 1,500 feet of the outer most edge of the highway right-of-way of I-35.
a) The purpose of the of the overlay district is to maintain a high character and quality of community development, to promote compatible uses and standards, to preserve and enhance property values, to promote economic growth, to provide for orderly development, to provide for proper movement of traffic, and to secure the general safety of citizens by regulating the exterior architectural characteristics of structures
(b)The conditional use overlay districts will assist the community to recognize and preserve the distinctive architectural character of this community, which has been greatly influenced by the architecture of an earlier period in this community's history. This purpose shall be served by the regulation of exterior design, use of materials, the finish grade line, ingress and egress, and landscaping and orientation of all structures hereinafter altered, constructed, reconstructed, reacted, enlarged, remodeled, removed, or demolished in the conditional use overlay district.

## Proposal

The proposed development consists of two different buildings on two legally separate lots. Each lot is required to meet all site development requirements. The applicant is proposing the same materials of a charcoal colored limestone veneer and beige color brick for both buildings.

## STAFF ANALYSIS AND RECOMMENDATION

## COMPREHENSIVE MASTER PLAN GUIDENCE

The Comprehensive Master Plan identifies the site to be located within the Super Regional Node. The Comprehensive Master characterizes the Super Regional Node as follows:

- Should contain large-scale, institutional, commercial, and retail land uses, with the Seton Medical Center as the key distinguishing feature.
- The aggregation of commercial square footage in this Node should create a significant commercial destination that will be visible to regional travelers along the l-35 corridor.
- The purpose of the Super Regional Node is to capture employment opportunities and create a commercial destination within Kyle.

The Urban Design Plan identifies the stretch of I-35 the subject property fronts on to be located in the urban core along the destination segment of I-35. The Urban Design Plan states the following:

The Interstate 35 Destination is that portion of I-35 lying between the FM 1626 overpass and the Center Street overpass. This portion of I-35 is identified as a unique section in order to transform the freeway experience from one of passing through to one of arrival. Therefore the Destination section of I-35 has an appearance that is dramatically different than those portions north of FM 1626 or south of Center Street.

## Location:

Generally located between two of Kyle's four landmark bridges (at the FM 1626 overpass and the Center Street overpass). This section of l-35 is clearly defined with a bridge portal at both ends and high embankments along its length.

## Primary Function:

To transform the normal pass-through experience of the Interstate to an arrival experience and make sections of l-35 north of FM 1626 and south of Center Street function as approachways.

## Staff Analysis

The Planning and Zoning Commission will determine through the conditional use permit process if the proposed use, occupancy and structure will promote, preserve, and enhance, and will not damage or detract from the distinctive character of the community; will preserve and protect property values and taxable values; will not be detrimental or inconsistent with neighboring uses and occupancies; will not be detrimental to the general interests of the citizens; and will not be detrimental to the public health, safety and welfare.
In conducting its review, the planning and zoning commission shall make examination of and give consideration to the traffic flow, development density, neighboring historical designs, neighboring uses, and elements of the application including, but not limited to:
(1) Height, which shall conform to the zoning requirements;
(2) Building mass, which shall include the relationship of the building width to its height and depth, and its relationship to the visual perception;
(3)Exterior detail and relationships, which shall include all projecting and receding elements of the exterior, including, but not limited to, porches and overhangs and the horizontal or vertical expression which is conveyed by these elements;
(4)Roof shape, which shall include type, form, and materials;
(5)Materials, texture, and color, which shall include a consideration of material compatibility among various elements of the structure;
(6)Compatibility of design and materials, which shall include the appropriateness of the use of exterior design details;
(7)Landscape design and plantings, which shall include lighting and the use of landscape details to highlight architectural features or screen or soften undesirable views;
(8)Vehicular and pedestrian access, which shall include location, width, and type of surface for all points of ingress and egress;
(9)Signage, which shall include, in addition to the requirements chapter 29, pertaining to signs, the appropriateness of signage to the building in relation location, historical significance of the structure and neighboring structures, traffic visibility; obstruction of views from neighboring property;
(10)Exterior lighting, which shall included location, type, and/or design of lighting and/or lighting fixtures to be used.

## Staff has reviewed the requests and has made the following findings

- The height of the buildings conforms to the zoning requirements and is consistent with the surrounding buildings
- The building mass it appropriate for its location and surroundings.
- The proposed building materials and textures are generally consistent with those throughout the subdivision. However, the color of the building materials does not appear to be consistent with the remainder of the buildings in the shopping center. The remainder of the development utilizes a lighter colored limestone and brown hues.
- Staff is recommending approval of the request with the following conditions:
- The use of the lighter color limestone as used on the Lowes building and the other buildings within the development
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## MEMORANDUM

TO: Planning and Zoning Commission<br>FROM: $\quad$ Sofia Nelson, Planning Director<br>DATE: December 5, 2013<br>SUBJECT: CONDITIONAL USE OVERLAY-103 E. Center Street - Advanced Auto Parts

## Background

## Request:

The applicant is requesting approval of a Conditional Use permit for the construction of an approximately 6,994 square foot retail building.

## Location:

The subject property is located at 103 E. Center Street (the northwest corner of Center Street and Old Hwy 81). The property is located with 3 overlay districts- Center Street, Old Hwy 81, and I-35.

## Overlay District

At the November $12^{\text {th }}$ Planning and Zoning Commission meeting the Commission determined that due to the location of the property within three different overlay districts a conditional use permit application shall be submitted prior to the development of the tract. It was also determined that the development of the property should be developed in a manner that is consistent with the remainder of Center Street rather than l-35 or Hwy 81.

## Proposal

The proposed building is oriented to be built against the Old Highway 81 and Center Street building lines, with a parking lot to rear and side of the proposed building. The applicant is proposing to utilize a red brick veneer and line limestone veneer as the primary building materials on all four sides of the building.

## STAFF ANALYSIS AND RECOMMENDATION

## COMPREHENSIVE MASTER PLAN GUIDENCE

As identified in the below explanation of overlay districts the conditional use overlay districts are primarily created to monitor exterior architectural characteristics of structures. As result of the goal of the overlay districts the most appropriate section of the comprehensive plan to seek guidance from would be the urban design plan. The urban design plan identifies the subject property to be located within the urban core along a core linkage roadway and provides the following guidance:

Development as a whole shall-

- Be characterized by greater density and vertical land use mix.
- Most projects constructed within this property shall be taller than one story and cover the entire lot frontage in order to create a street wall.
- In general retail activities shall be on the first floor.
- Civic space in the form of plazas, civic squares, community gardens and parks shall be incorporated into the development of the site
- Utilize regional detention to eliminate on site detention for each lot.

Streetscapes shall-

- Uniform street canopy must be part of the streetscape (planted in the sidewalk tree wells with tree grates) at an average rate of 30 feet on center
- Consistent use of pedestrian oriented street lights (equipped with banner arms) as used in downtown Kyle
- Utilized enhanced pavement defining crosswalks and sidewalks
- Sidewalks shall be 12-30 feet in width
- Incorporate on street parking

Building Development shall-

- Maintain continuity in the general use of materials within any block
- Buildings must utilize four sided design- same design materials and design features shall be incorporated on all four sides. Exterior walls shall be constructed of $100 \%$ stone, brick or stucco.
- Maintain a build to line (and street wall) that is located at the edge of the sidewalk space and all offstreet parking must be located behind the building.


## Staff Analysis

The Planning and Zoning Commission will determine through the conditional use permit process if the proposed use, occupancy and structure will promote, preserve, and enhance, and will not damage or detract from the distinctive character of the community; will preserve and protect property values and taxable values; will not be detrimental or inconsistent with neighboring uses and occupancies; will not be detrimental to the general interests of the citizens; and will not be detrimental to the public health, safety and welfare.
In conducting its review, the planning and zoning commission shall make examination of and give consideration to the traffic flow, development density, neighboring historical designs, neighboring uses, and elements of the application including, but not limited to:
(1) Height, which shall conform to the zoning requirements;
(2) Building mass, which shall include the relationship of the building width to its height and depth, and its relationship to the visual perception;
(3)Exterior detail and relationships, which shall include all projecting and receding elements of the exterior, including, but not limited to, porches and overhangs and the horizontal or vertical expression which is conveyed by these elements;
(4)Roof shape, which shall include type, form, and materials;
(5)Materials, texture, and color, which shall include a consideration of material compatibility among various elements of the structure;
(6)Compatibility of design and materials, which shall include the appropriateness of the use of exterior design details;
(7)Landscape design and plantings, which shall include lighting and the use of landscape details to highlight architectural features or screen or soften undesirable views;
(8)Vehicular and pedestrian access, which shall include location, width, and type of surface for all points of ingress and egress;
(9)Signage, which shall include, in addition to the requirements chapter 29, pertaining to signs, the appropriateness of signage to the building in relation location, historical significance of the structure and neighboring structures, traffic visibility; obstruction of views from neighboring property;
(10)Exterior lighting, which shall included location, type, and/or design of lighting and/or lighting fixtures to be used.

Staff has reviewed the requests and has made the following findings

- The height of the building conforms to the zoning requirements
- The proposed development proposes to maintain the general continuity of materials used on city hall.
- The proposed building utilizes 4 sided design.
- The proposed building creates a street wall and located all off-street parking behind the building.
Recommendations for improving the development-
- Signage should be more in keeping we signage in the downtown area- a wooden band sign ( as used on the Centerfield Restaurant), individual letters as used on city hall and police station, or a canvas/awning sign- attached are the examples sent to the applicant.
- Extend the use of downtown street lighting along the sidewalk.
- Sidewalks shall incorporate the stamped red concrete as it is done on the improved portion of Center Street.
- Condition that all windows facing Hwy 81 and Center Street must utilize clear glass and blacked out and false windows may not be utilized.






