



# CITY OF KYLE

100 W. Center St. Kyle, Texas 78640 [www.cityofkyle.com](http://www.cityofkyle.com)

**ADDENDUM 1**  
**REQUEST FOR QUALIFICATIONS**  
**DESIGN SERVICES – Multistory Commercial Building**  
**CITY OF KYLE, TEXAS**  
*June 3, 2020*

**To offer additional flexibility and to provide opportunity for unified design, the City Council desires Design Build teams to be encouraged to bid on both the Multistory Commercial Building and the Mary Kyle Hartson Park Landscaping RFQ projects, for a combined project budget of \$2.5 million dollars divided as needed between the two projects.**

**Selection Criteria Scores will be modified to reflect this accordingly:**

## **V. Selection Criteria, Proposal Invitation & Acceptance**

After the Request for Proposal submission deadline, the City Staff and Council Task Force will review the submitted information, select and invite firms to participate in an interview. Selected candidates shall be prepared to make a 15-30 minute presentation regarding their proposal and answer related questions. Each interview will last no longer than one hour.

Following these procedures, the procurements process for the identified services will be based on the following factors, but not limited to the following:

The proposals will be weighed heavily on the aesthetics of past projects submitted by the design team and on the ability to deliver the project start date before November 2020. Other areas of evaluation will include: team experience, technical competency and past experience.

SOQ/Design

35%

Timeline	35%
<b>Bidding BOTH RFQ projects</b>	<b>10%</b>
Team Experience	10%
Technical Competency	10%

The contract will be awarded to the most responsible firm whose proposal will be, on an overall basis, most advantageous to the City of Kyle. Qualifications, experience, and performance factors will be considered as elements of a responsible proposal at the sole discretion of the City of Kyle. The City of Kyle selection decision is not subject to recourse action. The City of Kyle reserves the right to accept proposals in whole or in part, and to reject any and/or all proposals, and negotiate separately or solicit new proposals to better serve its interests. This Request for Proposal does not commit the City of Kyle to award a contract or to pay for any costs incurred by successful or unsuccessful consultants or their firms during the proposal preparation, submittal or review.

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