



Planning & Zoning Commission Regular Meeting Agenda
Tuesday, April 23, 2024 6:30 PM
Kyle City Hall, 100 W. Center Street, Kyle, TX 78640

I. Call Meeting to Order and Roll Call

II. Approval of Minutes

1. Approval of the Planning and Zoning March 26, 2024 Regular Meeting Minutes.
[Exhibit 1 - March 26, 2024 Draft Regular Meeting](#)

III. Citizen Comment Period with Planning & Zoning Commission

Citizen Comment Period. The Planning and Zoning Commission welcomes comments from Citizens early in the agenda of regular meetings. Speakers are provided with an opportunity to speak during this time period on any agenda item or any other matter concerning city business, and they must observe the three-minute time limit.

IV. Consent Agenda

1. Consider approval and make a recommendation to City Council of a final plat for Plum Creek Phase 2, Section 4B (SUB-23-0328) located at 836 Rikardson.
(Item Presenter: Jason Lutz, Planning Manager)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Final Plat](#)
[Exhibit 4 - Summary Letter](#)
[Exhibit 5 - Landowner Authorization Form](#)
[Exhibit 6 - Deed](#)
[Exhibit 7 - Franchise Tax Account Status](#)
2. Consider approval and make a recommendation to City Council regarding a site plan for the La Verde parking lot located at the northeast corner of Burnham and Doherty.
(Item Presenter: Will Atkinson, Director of Planning)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)
[Exhibit 3 - Site Plan](#)
[Exhibit 4 - Landscape Plan](#)
[Exhibit 5 - Deed](#)

V. Consider and Possible Action

1. Consider approval of a conditional use permit relating to the façade improvements located at 340 E. RR 150. (150 Business Park - CUP-24-0106)
(Item Presenter: Will Atkinson, Director of Planning)
[Exhibit 1 - Staff Memo](#)
[Exhibit 2 - Presentation](#)

- Exhibit 3 - Summary Letter
- Exhibit 4 - Color Rendering_Elevations
- Exhibit 5 - Site Plan
- Exhibit 6 - Landscape Plan
- Exhibit 7 - Landowner Authorization Form
- Exhibit 8 - Deed
- Exhibit 9 - Franchise Tax Account Status

2. Consider approval of a conditional use permit to construct a 6,587 square feet bank building located at 18760 IH-35. (Security Service Federal Credit Union - CUP-24-0102)

(Item Presenter: Kaela Sharp, Senior Planner)

- Exhibit 1 - Staff Memo
- Exhibit 2 - Presentation
- Exhibit 3 - Summary Request Letter
- Exhibit 4 - Renderings, Site Plan and Landscape Plan
- Exhibit 5 - Landowner Authorization Form
- Exhibit 6 - Deed

VI. Adjourn

One or more members of the board may participate in the meeting by videoconference pursuant to Section 551.127, Texas Government Code, provided that a quorum of the board will be present at Kyle City Hall.

NOTE: There may be a quorum of the City Council of Kyle, Texas present at the meeting who may participate in the discussion. No official action will be taken by the City Council members in attendance.

Posted this 19th day of April, 2024, prior to 12:00 p.m.

At any time during the Planning and Zoning Commission meeting, the Planning and Zoning Commission may elect to go into an Executive Session to discuss any item on the agenda for which state law authorizes an Executive Session to be held. If the Planning and Zoning Commission elects to go into an Executive Session regarding an agenda item, the presiding officer will first announce the section of the law authorizing a closed meeting. The description of an item in Executive Sessions constitutes the written interpretation by the City Attorney of Chapter 551 of the Texas Government Code and the legal opinion of the City Attorney that said item may be discussed in a closed meeting.

Under the Americans with Disabilities Act, an individual with a disability must have equal opportunity for effective communication and participation in public meetings. Kyle City Hall is wheelchair accessible. Individuals who require auxiliary aids, interpretive services, and/or other services for this meeting should submit a request at <https://www.cityofkyle.com/contact> or call (512) 262-1010, 48 hours in advance of the meeting.