



CITY OF KYLE, TEXAS

REQUEST FOR PROPOSALS (RFP)

**RFP NO. 2023-02-PM
WATER & WASTEWATER
COST OF SERVICE & RATE DESIGN STUDY**

**DUE DATE:
JANUARY 10, 2024 AT 10:00 A.M. (CST)**

**ISSUED BY:
FINANCIAL SERVICES DEPARTMENT**

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**NOTICE OF REQUEST FOR PROPOSALS
RFP NO. 2023-02-PM**

The City of Kyle is requesting proposals from qualified firms to conduct a comprehensive cost of service and rate design study of its water and wastewater utility systems in conformity with industry accepted methodology and standards as prescribed by the American Water Works Association (AWWA) for water utilities and by the Water Environment Federation (WEF) for wastewater utilities.

The City of Kyle will accept sealed Proposals from qualified firms to conduct a comprehensive Water & Wastewater Cost of Service & Rate Design Study **until 10:00 A.M., JANUARY 10, 2024**, in the City's Financial Services Department. **Proposals received after this time will not be considered.**

Please mark on the outside of the envelope and on any carrier's envelope: "RFP No. 2023-02-PM for Water & Wastewater Cost of Service & Rate Design Study" and send to the attention of Mr. Perwez A. Moheet, CPA, Director of Finance, 100 W. Center Street, Kyle, Texas 78640 (physical location and mailing address).

The City of Kyle will not be responsible in the event that the U.S. Postal Service or any other courier system fails to deliver the sealed proposals to the City of Kyle by the given deadline above. Electronic transmission or facsimile of Proposals will not be acceptable.

The City of Kyle reserves the right to reject any or all responses and to accept any response deemed most advantageous to the City of Kyle.

Issued by: Perwez A. Moheet, CPA
Director of Finance
City of Kyle, Texas

Date Issued: December 5, 2023



ACKNOWLEDGEMENT FORM
(Complete & Submit Upon Receipt)

Request for Proposals for Water & Wastewater Cost of Service & Rate Design Study.

Please send the completed acknowledgement form by email to Mr. Perwez A. Moheet, CPA, Director of Finance, City of Kyle at pmoheet@cityofkyle.com or by regular mail at 100 W. Center Street, Kyle, Texas 78640. If your firm is unable to submit a proposal in response to this RFP, kindly indicate your reason above, this will ensure your firm remains active on our business/vendor list.

Yes, our firm will be able to send a response based on the RFP obtained from the City of Kyle's website.

No, our firm will not be able to send a response to this RFP for the following reasons:

Date _____

Company: _____

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Email: _____



ETHICS STATEMENT
(Complete and Return this Form with Response)

The undersigned firm, by signing and executing this RFP, certifies and represents to the City of Kyle that the firm has not offered, conferred or agreed to confer any pecuniary benefit, as defined by (1.07 (a) (6) of the Texas Penal Code, or any other thing of value as consideration for the receipt of information or any special treatment of advantage relating to this RFP; the firm also certifies and represents that the firm has not offered, conferred or agreed to confer any pecuniary benefit or other thing of value as consideration for the recipient's decision, opinion, recommendation, vote or other exercise of discretion concerning this RFP, the firm certifies and represents that firm has neither coerced nor attempted to influence the exercise of discretion by any officer, trustee, agent or employee of the City of Kyle concerning this RFP on the basis of any consideration not authorized by law; the firm also certifies and represents that firm has not received any information not available to other firms so as to give the undersigned a preferential advantage with respect to this RFP; the firm further certifies and represents that firm has not violated any state, federal, or local law, regulation or ordinance relating to bribery, improper influence, collusion or the like and that firm will not in the future offer, confer, or agree to confer any pecuniary benefit or other thing of value of any officer, trustee, agent or employee of the City of Kyle in return for the person having exercised their person's official discretion, power or duty with respect to this RFP; the firm certifies and represents that it has not now and will not in the future offer, confer, or agree to confer a pecuniary benefit or other thing of value to any officer, trustee, agent, or employee of the City of Kyle in connection with information regarding this RFP, the submission of this RFP, the award of this RFP or the performance, delivery or sale pursuant to this RFP.

THE FIRM SHALL DEFEND, INDEMNIFY, AND HOLD HARMLESS THE CITY OF KYLE, ALL OF ITS OFFICERS, AGENTS AND EMPLOYEES FROM AND AGAINST ALL CLAIMS, ACTIONS, SUITS, DEMANDS, PROCEEDING, COSTS, DAMAGES AND LIABILITIES ARISING OUT OF, CONNECTED WITH, OR RESULTING FROM ANY ACTS OR OMISSIONS OF FIRM OR ANY AGENT OR EMPLOYEE OF FIRM IN THE EXECUTION OR PERFORMANCE OF THIS RFP.

I have read all of the specifications and general RFP requirements and do hereby certify that all items submitted meet specifications.

FIRM: _____

OFFICER NAME: _____

OFFICER SIGNATURE: _____

ADDRESS: _____

CITY: _____

STATE: _____ ZIP CODE: _____

TELEPHONE: _____ EMAIL: _____

FEDERAL ID#: _____ OR SOCIAL SECURITY #: _____

DEVIATIONS FROM SPECIFICATIONS IF ANY:



**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS
(Complete and Return this Form with Proposal)**

Name of Entity: _____

The prospective participant certifies to the best of their knowledge and belief that they, the principals in the firm, and the firm:

1. Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from conducting any business and or financial transactions by any department or agency of Federal, State, and or local government.
2. Have not been convicted of, had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, Local) with commission of any of the offenses enumerated in item 3 above of the certification; and
4. Have not within a five year period preceding this RFP had one or more public transactions (Federal, State, Local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award.

Name and Title of Authorized Representative

Signature of Authorized Representative

Date

I am unable to certify to the above statements. My explanation is attached.



DESCRIPTION OF THE CITY

The City of Kyle is a political subdivision and municipal corporation of the State of Texas (the "State"), duly organized and existing under the laws of the State including the City's Home Rule Charter, initially adopted by the voters in the year 2000.

The City operates as a Home Rule City under a Council-Manager form of government with a City Council comprised of the Mayor and six Council Members. The City Manager is the chief executive officer for the City of Kyle. The City covers approximately 32.6 square miles and has an estimated population of 56,600 as of June 2023.

Kyle is a thriving community having easy access to major highway and roadways including Interstate Highway 35. Kyle is strategically located 8 miles north of San Marcos, 20 miles south of Austin, and 60 miles north of San Antonio. Kyle is the second largest city in Hays County and benefits from a south central location convenient to most major population and employment centers in Texas.

THE CITY COUNCIL

The governing body of the City, the City Council, is composed of a Mayor and six Council Members each elected for a term of three years. The Mayor and Council Members for Place 1, 3, and 5 are elected from the City at-large. Council Members for Place 2, 4, and 6 are elected from single member districts. The current members of the City Council are:

Mayor: Travis Mitchell

Mayor Pro Tem: Michael Tobias, Place/District 6

Council Members: Bear Heiser, Place/District 1
Robert Rizo, Place/District 2
Miguel Zuniga, Ph.D, Place/District 3
Ashlee Bradshaw, Place/District 4
Daniela Parsley, Place/District 5

THE CITY OF KYLE ORGANIZATION

The City of Kyle provides all general municipal services within the City limits through the following City Departments:

1. Office of the City Manager
2. Building Inspection (Permits)
3. City Attorney (Contracted)
4. City Secretary
5. Communications (Public Information)
6. Economic Development
7. Engineering Services
8. Financial Services (Budget & Accounting, Utility Billing, and Municipal Court)
9. Human Resources



10. Information Technology
11. Library Services
12. Parks & Recreation
13. Planning
14. Police
15. Public Works (Water, Wastewater, Streets, & Storm Drainage)

The City's fiscal year begins on October 1 and ends on September 30. The approved budget for Fiscal Year 2023-2024 totals \$251.3 million for all funds and includes 395.0 authorized full time equivalent positions. The City of Kyle's approved budget for Fiscal Year 2023-2024 and other financial reports are available on the City's website at:

<https://www.cityofkyle.com/finance>

WATER & WASTEWATER UTILITY SYSTEM

As a Texas municipal government, the City of Kyle provides water and wastewater services to a diversified class of customers within its city limits, extra territorial jurisdiction, and within the service areas included in its certificate of convenience and necessity (CCN) for water and wastewater services.

The City of Kyle provides water and wastewater service to approximately 65,000 residents in a 32.6 square mile service area. The City's water and wastewater utility system customer base includes residential, multifamily, commercial, light industrial (within commercial class), and a privately-owned 18-hole full service golf course.

The City's water and wastewater utility systems are both presently operated and maintained by the City's Public Works Department. The revenue and expenses of the City's Water and Wastewater Utilities are accounted for and reported as enterprise operations of the City in separate accounting Funds for water and wastewater utility operations respectively.

The City utilizes the cash basis methodology for determining the annual rate revenues, non-rate revenues, and all revenue requirements for operating and capital budgets for its water and wastewater utility systems.

Other purveyors of retail water and wastewater services such as special utility districts and investor-owned utility also operate within its city limits and extra territorial jurisdiction.

WATER UTILITY SYSTEM

The Certificate of Convenience and Necessity (CCN) for the City's water utility system covers a 34 square mile area. The water system relies on blending treated surface and groundwater for its potable drinking water supply from the following sources:

1. Guadalupe-Blanco River Authority (GBRA)
2. Edwards Aquifer Authority (EAA)



3. Barton Springs Edwards Aquifer Conservation District (BSEACD)
4. City of San Marcos
5. Alliance Regional Water Authority (ARWA) - Future Treated Water Supply

The City's water utility system does not own, maintain, or operate a water treatment plant. The City's water transmission and distribution system consists of a network of approximately 210 miles of pipes and includes 15 elevated and ground storage tanks, 8 pump stations, and 1,760 fire hydrants.

As of September 2023, the City's water system had a total of 13,096 customer accounts within the following customer classes:

1. Residential – inside City
2. Multifamily – inside City
3. Commercial – inside City
4. Irrigation – inside City
5. Residential – outside City
6. Multifamily – outside City
7. Commercial – outside City
8. Irrigation – outside City

The City's Public Works Department is presently responsible for the daily operations and maintenance of all water infrastructure within the water utility system. The City's Engineering Services Department provides technical support and delivery of new water infrastructure facilities. The City's Financial Services Department is presently responsible for water meter reading, billing, collections, and customer service functions and activities for the water utility.

The City has implemented an increasing rate block structure for its residential water customer class. A detailed water rates and charges for all customer classes is provided as an appendix to this RFP and is also available at:

<https://www.cityofkyle.com/finance/fee-schedule>

WASTEWATER UTILITY SYSTEM

The City's Certificate of Convenience and Necessity (CCN for the wastewater system covers a 26 square mile area.

The City of Kyle purchased its only wastewater treatment plant in 2015 from Aqua Texas, the original owner and operator, with a treatment capacity of 3.0 million gallons per day (MGD). In 2022, the wastewater plant was upgraded by the City to increase the treatment capacity to 4.5 MGD. In order to keep up with growth in its service area, the City is currently in the process of designing the next capacity expansion to 9.0 MGD which is expected to be completed and placed in service in late 2026.

The City's wastewater collection and conveyance system has a combined 194 miles of



pipes, 11 miles of force mains, and 14 lift stations.

As of September 30, 2023, the City’s wastewater system currently had a total of 16,952 customer accounts within the following customer classes:

1. Residential – inside City
2. Multifamily – inside City
3. Commercial – inside City
4. Flat Residential Rate – inside City
5. Residential – outside City
6. Multifamily – outside City
7. Commercial – outside City
8. Flat Residential Rate – outside City

The City’s Public Works Department is presently responsible for the daily operations and maintenance of the wastewater treatment plant and all wastewater infrastructure within its wastewater utility system. The City’s Engineering Services Department provides technical support and delivery of new wastewater infrastructure facilities. The City’s Financial Services Department is presently responsible for billing, collections, and customer service functions and activities for the wastewater utility.

The City has implemented an averaging methodology to calculate the monthly wastewater bill for residential customers. The wastewater billing is based on the residential customer’s actual water usage during the three winter months of November, December, and January. All multifamily and commercial customers are billed for wastewater service based on their actual metered water usage. A detailed wastewater rates and charges for all customer classes is provided as an appendix to this RFP and is also available at:

<https://www.cityofkyle.com/finance/fee-schedule>

SOFTWARE SYSTEMS SUPPORTING WATER & WASTEWATER SYSTEMS

The City of Kyle currently utilizes the following computerized system software to support its water and wastewater utility functions:

- | | |
|--------------------|--|
| 1. ERP Pro-10 | Fund Accounting (Incode) |
| 2. ERP Pro-10 | Utility Billing |
| 3. Sensus | Automated Water Meter Reading |
| 4. EnerGov | Permitting & Inspections |
| 5. Cartegraph OMS | Asset/Work Order Management |
| 6. Arc GIS | Water/Wastewater Mapping & Planning |
| 7. Near Map | Aerial Imagery |
| 8. VEPO Envirotrax | Backflow Prevention Program Tracking & Reporting |
| 9. Bluebeam | Plan Reviews/Markups |
| 10. SCADA | Monitoring Water/Wastewater Systems |
| 11. Office 365 | Email, Calendar, Messaging |



KEY DATES

DESCRIPTION OF EVENT

December 5, 2023	RFP posted on the City's website and distributed to prospective firms or firms that had made a request previously.
December 12, 2023	Deadline for written questions or clarification inquiries sent via email to: pmoheet@cityofkyle.com
December 15, 2023	Responses to questions provided, if substantive and appropriate, via addendum posted on the City's webpage.
January 10, 2024	Proposal Submission Deadline: Due by 10:00 A.M. in the Financial Services Department.
January 10-19, 2024	Proposal evaluations and reference confirmations.
January 22-26, 2024	Interview meetings and presentation by selected firms.
February 6, 2024	City Council's selection of firm and award of contract. <u>(Tentative)</u>
February-May, 2024	Cost of Service & Rate Design Study
May/June, 2024	Draft Report (including presentations to City Team & City Council)
June 18, 2024	Final Report & Presentation to City Council

The above scheduled dates are tentative. The City of Kyle retains the sole discretion to adjust/modify the above schedule or to add an event/step or cancel any key dates.

TRANSPARENCY & PUBLIC INPUT PROCESS REQUIREMENTS

The City of Kyle is committed to providing complete transparency in all its processes and actions. Accordingly, the selected Firm will be required to incorporate transparency and public input at major project milestones and all key decision points throughout the City's water and wastewater cost of service and rate design study process.

The City's goals for the transparency and public input process includes:

- Provide opportunities for public comment and input throughout the study.
- Engage utility customers so they can understand the study objectives and process.
- For all customer classes to clearly understand that the process and steps followed in the study are in conformity with acceptable water and wastewater industry standards in the United States.
- Balance the interests of all customer classes.



- Implement City Council’s directives and policies.

The public input process for the City’s water and wastewater cost of service and rate design study may include, but not limited to, public hearings, public meetings, dedicated web page on the City’s website with regular study updates provided by the selected Firm at key project milestones and key decision points.

CURRENT CHALLENGES

The City of Kyle is strategically working through securing solutions to address both near term and long term operational and extensive capital funding requirements for water and wastewater system improvements. The primary factor driving the challenges is the exponential growth rate in new development over the last five years and expected to continue.

These challenges include, but are not limited, to the following: (not listed in any priority order):

1. Potable water supply capacity and securing alternate sources to meet non-potable usage demands.
2. Water storage, transmission, and distribution improvements.
3. Wastewater treatment capacity expansion improvements.
4. Wastewater collection system improvements.
5. Major infrastructure additions resulting from developer contributions of water and wastewater facilities at a rapid pace and frequency.
6. Debt management for water and wastewater utility systems.
7. Increases in operations & maintenance costs and major capital expenditure requirements.
8. Managing water and wastewater rate impacts.
9. Water conservation.
10. Separation of the City’s administration and management of the water and wastewater utility systems as an autonomous City department to focus on supply and capacity planning, operations and maintenance, and the timely delivery of critical infrastructure facilities. Currently, the wastewater and wastewater operations are part of the City’s Public Works Department.
11. Public policy decisions for water use management and allocation of associated cost recovery responsibilities.
12. Balancing ratepayers’ expectations and rate design objectives.

SCOPE OF SERVICES

The proposal must address and explain how the responding firm will ensure in its approach and methodology for the cost of service and rate design study to be conducted and completed. A proposed minimum scope of services, that at a minimum, must be completed is provided below:



1. Conduct a comprehensive cost of service and rate design study of its water and wastewater utility systems in conformity with industry accepted methodology and standards as prescribed by the:
 - a. American Water Works Association (AWWA) for water utilities.
 - b. Water Environment Federation (WEF) for wastewater utilities.
2. The study is to be conducted using industry accepted cost of service principles, standards, and methodologies to directly and indirectly correlate costs incurred by the two utility systems to serve each customer class.
3. Evaluate and determine the existing customer classes and recommend customer classes based on industry accepted best practices.
4. Develop and provide supporting data/schedules for the determination of:
 - a. Test year and a 5-year financial forecast period for all revenue requirements.
 - b. Revenue requirements for operations and maintenance (O&M) expenses.
 - c. Revenue requirements for capital costs including debt service and capital improvement program funding.
 - d. General fund transfer.
 - e. Non-rate revenues, if applicable, to offset revenue requirements for O&M expenses and capital costs.
5. Determine usage/demand characteristics for each customer class.
6. Determine revenue requirements for each customer class.
7. Determine allocation methodology appropriate for the allocation of operating and capital costs to each customer class.
8. Determine the basis for and the appropriate methodology for calculating the amount of the annual transfer to the City's General Fund.
9. Analyze and develop rate schedules to recover revenues required from each customer class of the water and wastewater utility systems to address:
 - a. Minimum monthly charge.
 - b. Volumetric user rates.
 - c. Rates for customers that receive wastewater service only.
10. Rate design phase of the study must analyze, evaluate, and take into consideration, at a minimum, the following objectives:
 - a. Options for transitioning to cost of service rates.
 - b. Rate stability from one fiscal year to the next.
 - c. Minimize seasonal and weather related revenue volatility.
 - d. Achieve City's water conservation goals and policies.
 - e. Inside-City and outside-City customer classes and rate policies.
 - f. User surcharge for special initiatives such as for minimum contingency reserves or other community benefit purposes.
 - g. Industrial waste surcharge.



11. Develop and carry-out a stakeholder involvement and information sharing process at key decision points including town hall meetings, public hearings, dedicated website, newsletters, etc.
12. Schedule and conduct progress meetings with the City team, at least on a bi-weekly basis, and the City Council (as determined by the City team) to discuss, provide explanations, recommend options and alternatives, and obtain final decisions at major milestones and key decision points.
13. Engage with the City team, City Council, and customers during public hearings and meetings at key decision points and milestones.
14. Develop a cost of service model and supporting information system that will support revenue requirements, cost of service allocations and assignments, and rate design results for the City's water and wastewater systems.
15. The cost of service model must be designed to provide ease of understanding, maximize transparency to understand how the revenue requirements and rates are developed for each customer class, and for the City staff to be able to update on an annual basis with minimal assistance.
16. The proposal must include hands-on training for City staff to understand the workings of the cost of service model, modules, data input requirements, key calculations, analysis and reconciliations, rate design options, report generation, etc.
17. Prepare and present a draft report on the results of the City's Water and Wastewater Cost of Service & Rate Design Study to include detailed explanations of methodologies, key decision points, options and alternatives, and key decisions made by the City team and the City Council. The report must include schedules and tables to clearly support the study results and the rate design.
18. Based on the feedback and comments provided by the City team and the City Council, prepare and present a final report on the results of the City's comprehensive Water and Wastewater Cost of Service & Rate Design Study to the City Council for adoption.

TERM OF CONTRACT

The City anticipates that the professional services contract for the comprehensive Water and Wastewater Cost of Service & Rate Design Study project will be for a period not to exceed 12-months from the date of the selection/award by the City Council.

PROFESSIONAL FEES

The proposal should provide a maximum not-to-exceed fee to complete the comprehensive Water and Wastewater Cost of Service & Rate Design Study.

EVALUATION CRITERIA

The City staff's recommendation to the City Council will be based on the proposal determined to offer the best value to the City of Kyle. The evaluation of the proposals will be made based on, but not limited to, the following criteria, in no particular order of priority



or rating. These factors will be applied to all eligible and responsive firms in comparing the proposals received and selecting the firm.

The City of Kyle reserves the right to require oral presentations by any or all firms. In the event of oral presentations, a second matrix will be developed based on the selection criteria. A contract award may be made without oral presentation and or discussion with firms after RFP responses are received by the City of Kyle. Therefore, RFP responses should be submitted on the most favorable terms.

All costs directly or indirectly related to preparation of a response or oral presentation, if any, required to supplement and/or clarify an item in the RFP shall be the sole responsibility of and shall be borne by the responding firm.

The City of Kyle will use the following criteria in selecting the best qualified firm:

- A. Understanding of the City's goals and objectives for the study.
- B. Understanding of the scope of the City's comprehensive Water and Wastewater Cost of Service & Rate Design Study.
- C. Discussion of proposing Firm's approach to the examination and the work plan for accomplishing the scope of services required in the RFP including but not limited to the firm's approach and methodology to be utilized in conducting and completing the various phases of the study – from start to finish.
- D. Discussion of specific plan and approach for ensuring the following additional activities would be carried-out and accomplished including the timing, progress milestones, quantity, etc., for:
 - 1) Public involvement process.
 - 2) Engagement with City team, City Council, and stakeholders.
 - 3) Key decision points.
- E. Discussion of best practices and options for implementing study results including transitioning to cost of service rates.
- F. Knowledge of cost of service and rate design related industry accepted principles, standards, policies, and best practices applicable to government-owned water and wastewater utility systems in Texas.
- G. Prior direct experience as a lead firm in conducting and successfully completing comprehensive water and wastewater cost of service and rate design studies of similar sized or larger municipal government-owned water and wastewater utility systems in Texas.
- H. Availability of trained personnel and technical resources required for conducting and completing the City of Kyle's comprehensive Water and Wastewater Cost of Service & Rate Design Study project and for providing consultation on technical matters as needed during the study.
- I. Firm's demonstrated ability to provide technical assistance in obtaining reconciliation and consensus among the competing interests of the various customer classes throughout the various phases of comprehensive water and wastewater cost of service



and rate design studies of similar sized or larger municipal government-owned water and wastewater utility systems in Texas.

- J. A detailed timeline of major study milestones and key dates to complete the comprehensive Water and Wastewater Cost of Service & Rate Design Study for the City of Kyle.
- K. An all-inclusive not-to-exceed maximum fee amount to complete the comprehensive Water and Wastewater Cost of Service & Rate Design Study for the City of Kyle meeting all requirements of this RFP.

RIGHTS RESERVED BY THE CITY OF KYLE

- 1. If only one or no proposal is received by submission deadline, the City has the right to accept, reject, re-solicit, and or extend the RFP by up to an additional two (2) weeks from original submission date.
- 2. The right to reject any or all proposals and to make award as they may appear to be advantageous to the City of Kyle.
- 3. The right to hold proposals for up to 60 days from submission date without action.
- 4. The right to terminate all or any part of the unfinished portion of the work resulting from this solicitation within thirty (30) days written notice; upon default by the firm, for delay or non-performance by the firm, or if it is deemed in the best interest of the City of Kyle.
- 5. The City of Kyle reserves the right to request additional information or to meet with representatives from responding firms to discuss points in the RFP before and after submission, any and all of which may be used in forming a recommendation.
- 6. The City of Kyle reserves the right to reject any and all proposals received, and to accept the proposal it considers in its best interest based upon the requirements and descriptions outlined in this RFP.

Any interpretation, correction, or change to the RFP will be made by the City of Kyle in the form of an ADDENDUM. All changes or corrections to this RFP will be issued by the City of Kyle's Financial Services Department and posted on the City's website.

It is the responsibility of the responding firms to determine whether all addendum have been reviewed and addressed in the proposal.

INFORMATION REQUESTED AND PROPOSAL FORMAT REQUIREMENTS

Any Firm interested in being considered for the City of Kyle's comprehensive Water and Wastewater Cost of Service & Rate Design Study engagement is requested to submit on the firm's letterhead, a proposal which provides information on the following points, numbered, and with section headings as indicated below.

Responding firms should refer to section titled: Instructions to Prospective Responders for additional response guidelines. Please note that the contents of the successful proposal



may become a part of subsequent contractual documents. Failure to accept this requirement may result in the cancellation of any contract award.

In order to simplify the review process, please organize your proposal according to the following outline:

A. Title Page

1. Show the Proposal subject, the name of the proposing firm, address, telephone number, name of contact person, size of the firm, and date.

B. Table of Contents

1. Include a clear identification of the material by section and by page number.

C. Letter of Transmittal

1. Briefly state the Firms understanding of the work to be done and provide clear commitment to perform the work within the time periods specified under key dates.
2. State the name of the person who will be authorized to make representation for the firm, their title, address, and telephone numbers.
3. State that the person signing the transmittal letter is authorized to bind the firm and enter into a contract.
4. Identify and discuss any potential conflicts of interest of which the firm is aware.
5. State the all-inclusive not-to-exceed maximum fee amount to complete the comprehensive Water and Wastewater Cost of Service & Rate Design Study for the City of Kyle meeting all requirements of this RFP.

D. Profile of the Responding Firm

1. State whether the firm is local, regional, national or international.
2. State the location of the local area office from which the work is to be performed and the type of professional and technical staff employed at that office.
3. Describe the type and range of professional services provided by the local office.
4. Describe the local office's capacity to conduct and complete the comprehensive Water and Wastewater Cost of Service & Rate Design Study for the City of Kyle meeting all requirements of this RFP, including the number and classifications of personnel who will work on the study.
5. Describe the firm's experience in conducting and completing water and wastewater cost of service and rate design studies for municipal government-owned utilities in Texas.



E. Summary of the Proposing Firms Qualifications

1. Identify the firm's staff who will work on the study, including any subcontractors. Resumes including relevant experience and training for each individual assigned to the City of Kyle study project should be included. (Resumes may be included as an appendix).
2. Describe the most recent local office cost of service and rate design study experience similar to the type of study being requested under this RFP.
3. Include a reference list of clients that are municipal government-owned water and wastewater utilities in Texas for whom a similar cost of service and rate design study was completed within the last three (3) years.

F. Proposing Firms Approach to the Cost of Service & Rate Design Study

1. Provide a detailed work plan to accomplish the scope of services required. The work plan should include time estimates for each significant segment of the work and the staff level position.
2. Where feasible, individual staff members should be named, and their titles provided. The planned use of specialists and subcontractors should be specified.
3. Describe the type of data requests that will be made by the responding firm to complete the study.
4. Clearly state the purpose and degree of utilization of City of Kyle personnel during the study.

G. Professional Fees

1. The proposal should provide a maximum not-to-exceed fee to complete the comprehensive Water and Wastewater Cost of Service & Rate Design Study.

H. Internal Revenue Service Form W-9

1. Complete and include Internal Revenue Service Form W-9, Request for Taxpayer Identification Number and Certification.

The City of Kyle is requesting three (3) copies of the proposal including any attachments. Proposals should be enclosed in an envelope and clearly marked on the outside of the envelope or any carrier's envelope: "RFP No. 2023-02-PM Request for Proposals", to be mailed, sent by overnight courier, or hand delivered to the attention of:

Mr. Perwez A. Moheet, CPA
Director of Finance
City of Kyle
100 W. Center Street, Kyle Texas 78640 (Physical Location & Mailing Address)



PROPOSAL SUBMISSION DEADLINE

Proposals will be accepted only until 10:00 a.m., on January 10, 2024.

NO PROPOSALS WILL BE ACCEPTED AFTER 10:00 A.M. JANUARY 10, 2024, THE SUBMISSION DEADLINE.

The City of Kyle is subject to the Texas Open Records Act. However, certain types of information may be exempt from disclosure under the Act. Firms submitting information which they deem confidential or proprietary must clearly mark and identify such information page by page. The City of Kyle will, to the extent allowed by applicable law, protect such information from disclosure. The final decision as to what information must be disclosed under the Open Records Act lies with the Texas Attorney General.

Questions or clarifications concerning the City of Kyle's RFP requirements should be sent by email only to:

Mr. Perwez A. Moheet, CPA
Director of Finance
City of Kyle
pmoheet@cityofkyle.com

Response to any questions, if appropriate, will be issued in the form of an Addendum and will be posted on the City's website at:

<http://www.cityofkyle.com/rfps>

INSTRUCTIONS TO PROSPECTIVE FIRMS

The City of Kyle, Texas is requesting proposals from qualified firms interested in providing comprehensive water and wastewater cost of service and rate design services. Firms with relevant experience and qualifications are encouraged to submit their proposal and qualifications. Preparation of submittals will be at the expense of the Firm.

The following instructions should be followed by firms responding to this RFP:

1. Please respond specifically to all information requested in this Request for Proposals.
2. Limit response to relevant material; additional information may be submitted in the form of an attachment or appendix.
3. Identify the question being answered in the introduction to each response.
4. Respondents or their representatives are prohibited from communicating with any City of Kyle officials to include City Council members regarding the RFP from the time the RFP is released until it has been acted upon by the City Council.



5. Respondents or their representatives are prohibited from communicating with City of Kyle employees regarding the RFP, until the contract is awarded. Violation of this provision by the respondent or their agent will lead to disqualification of the respondent's proposal from consideration.
6. If there are any clarification questions regarding the scope of work and or any other requirements of this RFP, respondents or their representatives should submit written questions and forward those to the City staff named as the contact person for this solicitation. All response by the City will be provided in the form of an addendum and will be posted on the City's website.



APPENDIX

1. Authorization to Release Request for Proposals (RFP)
2. Form W-9, Request for Taxpayer Identification Number and Certification
3. Operations & Maintenance Budget Summary (Cash Basis) – Water Utility
4. Operations & Maintenance Budget Summary (Cash Basis) – Wastewater Utility
5. Capital Improvements Plan – Water & Wastewater System
6. Current Approved Rates – Water & Wastewater





City of Kyle, Texas

AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS (RFP)

Date Requested: November 17, 2023
Requesting Department: Financial Services Department
Type of RFP: Professional Services
RFP Description: Water & Wastewater Cost of Service & Rate Design Services
Solicitation Number: RFP No. 2023-02-PM

Purpose & Summary Description:

The purpose of this Request for Proposals (RFP) is to seek proposals from qualified firms experienced in providing cost of service and rate design services for municipal government-owned water and wastewater utilities.

This study will be completed in conformity with industry accepted methodology and standards as prescribed by the American Water Works Association (AWWA) for water utilities and by the Water Environment Federation (WEF) for wastewater utilities.

It is anticipated that City staff will complete their evaluation of all qualified proposals received and make a recommendation for the selection of a firm to the City Council at their regularly scheduled meeting on February 6, 2024.

Recommended by:

Approved for Release:



Pervez A. Moheet, CPA - Date
Director of Finance

Approved by Email Dated 12/04/2023

Bryan Langley - Date
City Manager

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
	<input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate	Exempt payee code (if any) _____
	<input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.	Exemption from FATCA reporting code (if any) _____
	<input type="checkbox"/> Other (see instructions) ▶ _____ <small>(Applies to accounts maintained outside the U.S.)</small>	
	5 Address (number, street, and apt. or suite no.) See instructions.	Requester's name and address (optional)
6 City, state, and ZIP code		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Social security number									
or									
Employer identification number									

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
 - Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 - Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 - Form 1099-S (proceeds from real estate transactions)
 - Form 1099-K (merchant card and third party network transactions)
 - Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 - Form 1099-C (canceled debt)
 - Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
- If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

City of Kyle, Texas
Fund Summary Budget Status Report
WATER UTILITY FUND (3100)

	Actual 2020-21	Actual 2021-22	Approved Budget 2022-23	Year to Date w/Encumbrance 6/30/2023	Current Year Estimate 2022-23	Council Approved Budget 2023-24	Approved \$ Increase(Decrease) From FY 2022-23 Approved Budget	Approved % Increase(Decrease) From FY 2022-23 Approved Budget
BEGINNING FUND BALANCE	\$ 12,712,524	\$ 10,350,909	\$ 9,636,116	\$ 9,636,116	\$ 9,636,116	\$ 10,118,753		
REVENUE:								
1 Water Sales	\$ 14,030,227	\$ 16,481,051	\$ 15,765,100	\$ 11,291,173	\$ 15,250,831	\$ 16,754,000	\$ 988,900	6.27%
2 Misc Water Charges	643,089	693,492	730,000	619,446	738,926	730,000	-	0.00%
3 Interest and Other	46,532	51,533	50,000	43,605	52,520	50,000	-	0.00%
TOTAL REVENUE:	\$ 14,719,848	\$ 17,226,076	\$ 16,545,100	\$ 11,954,225	\$ 16,042,277	\$ 17,534,000	\$ 988,900	5.98%
TRANSFERS IN:								
4 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL TRANSFERS IN:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE AND TRANSFERS IN:	\$ 14,719,848	\$ 17,226,076	\$ 16,545,100	\$ 11,954,225	\$ 16,042,277	\$ 17,534,000	\$ 988,900	5.98%
EXPENDITURES:								
5 Administration	\$ 719,985	\$ 879,017	\$ 1,117,920	\$ 719,956	\$ 971,437	\$ 1,155,702	\$ 37,782	3.38%
6 Engineering	172,993	217,100	386,472	242,802	335,607	511,992	125,520	32.48%
7 Utility Billing	924,840	814,140	1,363,600	839,569	1,073,716	1,447,957	84,357	6.19%
8 Water Operations	1,988,082	2,359,669	3,287,213	1,995,693	2,879,144	3,825,791	538,578	16.38%
9 Water Supply	6,468,390	7,870,185	8,936,948	6,312,362	8,759,154	8,936,948	-	0.00%
10 Non-Departmental	47,148	150,508	234,324	72,466	84,966	173,970	(60,354)	-25.76%
11 Facility Maintenance	21,837	30,304	68,508	24,571	47,635	61,008	(7,500)	-10.95%
TOTAL EXPENDITURES:	\$ 10,343,274	\$ 12,320,923	\$ 15,394,983	\$ 10,207,418	\$ 14,151,659	\$ 16,113,366	\$ 718,383	4.67%
TRANSFERS OUT:								
12 Transfers Out - General Fund	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ -	0.00%
13 Transfers Out - CIP	3,000,000	550,000	500,000	500,000	500,000	500,000	-	0.00%
14 Transfers Out - GF/CIP Stagecoach Road	-	-	-	-	-	-	-	0.00%
15 Transfers Out - Debt Service	254,551	-	257,982	257,982	257,982	398,326	140,344	54.40%
16 Transfers Out - OPEB Fund	-	-	-	-	-	-	-	0.00%
17 Transfers Out - 2015 GO Bond Fund	-	-	-	-	-	-	-	0.00%
18 Transfers Out - Heroes Memorial Fund	-	99,002	-	-	-	-	-	0.00%
19 Transfers Out - WW Impact	3,839,000	-	-	-	-	-	-	0.00%
20 Transfer Out - Water Impact Fees CIP	-	4,500,000	-	-	-	-	-	0.00%
TOTAL TRANSFERS OUT:	\$ 7,743,551	\$ 5,799,002	\$ 1,407,982	\$ 1,407,982	\$ 1,407,982	\$ 1,548,326	\$ 140,344	9.97%
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 18,086,825	\$ 18,119,925	\$ 16,802,965	\$ 11,615,400	\$ 15,559,641	\$ 17,661,692	\$ 858,727	5.11%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ (3,366,978)	\$ (893,849)	\$ (257,865)	\$ 338,824	\$ 482,636	\$ (127,692)		
ADJUSTMENT PER AUDIT FOR RESTRICTED FUNDS	\$ 1,005,363	\$ 179,056						
ESTIMATED ENDING FUND BALANCE	\$ 10,350,909	\$ 9,636,116	\$ 9,378,251	\$ 9,974,940	\$ 10,118,753	\$ 9,991,061		

City of Kyle, Texas
Fund Summary Budget Status Report
WASTEWATER UTILITY FUND (3110)

	Actual 2020-21	Actual 2021-22	Approved Budget 2022-23	Year to Date w/Encumbrance 6/30/2023	Current Year Estimate 2022-23	Council Approved Budget 2023-24	Approved \$(Decrease) From FY 2022-23 Approved Budget	Approved % Increase/(Decrease) From FY 2022-23 Approved Budget
BEGINNING FUND BALANCE	\$ 3,782,269	\$ 5,081,949	\$ 9,131,982	\$ 9,131,982	\$ 9,131,982	\$ 8,263,405		
REVENUE:								
1 Wastewater Service Charges	\$ 9,844,993	\$ 10,061,907	\$ 10,231,200	\$ 7,763,562	\$ 10,360,338	\$ 10,887,800	\$ 656,600	6.42%
2 Misc Wastewater Charges	220,368	328,983	235,000	379,277	410,163	235,000	-	0.00%
3 Interest and Other	20,071	25,333	20,000	16,906	20,000	20,000	-	0.00%
TOTAL REVENUE:	\$ 10,085,431	\$ 10,416,223	\$ 10,486,200	\$ 8,159,745	\$ 10,790,501	\$ 11,142,800	\$ 656,600	6.26%
TRANSFERS IN:								
4 Transfer In	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL TRANSFERS IN:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
TOTAL REVENUE AND TRANSFERS IN:	\$ 10,085,431	\$ 10,416,223	\$ 10,486,200	\$ 8,159,745	\$ 10,790,501	\$ 11,142,800	\$ 656,600	6.26%
EXPENDITURES:								
5 Administration	\$ 675,698	\$ 836,043	\$ 1,077,557	\$ 685,282	\$ 925,403	\$ 1,116,082	\$ 38,525	3.58%
6 Engineering	134,528	291,178	504,196	381,871	454,940	705,940	201,744	40.01%
7 Utility Billing	487,979	537,919	653,537	512,989	616,916	770,295	116,759	17.87%
8 Wastewater Operations	861,912	1,201,503	1,814,779	1,018,506	1,714,544	1,617,210	(197,570)	-10.89%
9 WW Treatment Plant Operations	1,228,547	2,092,788	2,431,547	1,291,900	1,954,116	2,789,940	358,393	14.74%
10 Non-Departmental	34,690	146,162	180,563	56,396	56,896	136,518	(44,045)	-24.39%
11 Facility Maintenance	21,135	30,297	68,475	24,571	67,980	60,975	(7,500)	-10.95%
12 2020 Series GO Interest	-	-	1,145,200	286,300	1,145,200	1,129,600	(15,600)	-1.36%
13 2020 Series GO Principal	-	-	520,000	-	520,000	535,000	15,000	2.88%
TOTAL EXPENDITURES:	\$ 3,444,488	\$ 5,135,891	\$ 8,395,853	\$ 4,257,814	\$ 7,455,994	\$ 8,861,559	\$ 465,706	5.55%
TRANSFERS OUT:								
14 Transfers Out - General Fund	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ -	0.00%
15 Transfers Out - CIP	2,500,000	475,269	500,000	500,000	500,000	500,000	-	0.00%
16 Transfers Out - CIP WW Impact Fee	-	1,500,000	-	-	-	-	-	0.00%
17 Transfers Out - Debt Service	1,696,664	-	1,705,682	40,332	40,332	62,173	(1,643,509)	-96.35%
18 Transfers Out - 2015 GO Bond Fund	-	-	-	-	-	-	-	0.00%
19 Transfer Out - WWTP 2020 CO	-	-	3,012,751	3,012,751	3,012,751	-	(3,012,751)	-100.00%
TOTAL TRANSFERS OUT:	\$ 4,846,664	\$ 2,625,269	\$ 5,868,433	\$ 4,203,083	\$ 4,203,083	\$ 1,212,173	\$ (4,656,260)	-79.34%
TOTAL EXPENDITURES & TRANSFERS OUT	\$ 8,291,152	\$ 7,761,160	\$ 14,264,286	\$ 8,460,897	\$ 11,659,077	\$ 10,073,732	\$ (4,190,554)	-29.38%
TOTAL REVENUE & TRANSFERS-IN IN EXCESS (DEFICIT) OVER EXPENDITURES	\$ 1,794,278	\$ 2,655,064	\$ (3,778,086)	\$ (301,151)	\$ (868,577)	\$ 1,069,068		
ADJUSTMENT PER AUDIT FOR RESTRICTED FUNDS	\$ (494,599)	\$ 1,394,969						
ESTIMATED ENDING FUND BALANCE	\$ 5,081,949	\$ 9,131,982	\$ 5,353,895	\$ 8,830,830	\$ 8,263,405	\$ 9,332,473		

61 CR 155 (Waterstone) EST & GST Water Tanks										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-86704-572220 Construction	\$ -	\$ -	\$ 6,800,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 12,800,000		
3320-86704-573130 Engineering Svc	72,800	72,800	200,000	-	-	-	-	200,000		
Total Project:	\$ 72,800	\$ 72,800	\$ 7,000,000	\$ 6,000,000	\$ -	\$ -	\$ -	\$ 13,000,000		

62 Crosswinds MUD EST & GST Water Tanks (City's Share)										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-TBD	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000		
Total Project:	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000		

63 Drought Contingency Planning Model										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-86652-555325	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

64 FM 1626 GST & Pump Station Improvements Phase 1										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-88100-572050	\$ 2,680,462	\$ 3,294,601	\$ 7,400,000	\$ 4,000,000	\$ 6,000,000	\$ 2,000,000	\$ -	\$ 19,400,000		
ARPA Grant	4,000,000	-	12,000,000	-	-	-	-	12,000,000		
4401-71100-572220	\$ 6,680,462	\$ 3,294,601	\$ 19,400,000	\$ 4,000,000	\$ 6,000,000	\$ 2,000,000	\$ -	\$ 31,400,000		
Total Project:	\$ 6,680,462	\$ 3,294,601	\$ 19,400,000	\$ 4,000,000	\$ 6,000,000	\$ 2,000,000	\$ -	\$ 31,400,000		

65 Water Impact Fee Study/Update										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-86800-555340	\$ 8,357	\$ 32,616	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:	\$ 8,357	\$ 32,616	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

66 Yarrington & Lehman Pump Stations										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-86703-573130	\$ 140,000	\$ 19,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:	\$ 140,000	\$ 19,906	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

67 FM 110 Waterline (NEW 16" Waterline)										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees										
3320-86705-572220	\$ 121,019	\$ 150,913	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000		
Total Project:	\$ 121,019	\$ 150,913	\$ 1,800,000	\$ -	\$ -	\$ -	\$ -	\$ 1,800,000		

68 Well #3 Electrical & Chlorine Building Upgrades										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees 3320-TBD-555340	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
69 Generators for Water Pump Station Sites										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees 3320-TBD	\$ -	\$ -	\$ 1,475,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,475,000
70 East Side Retail Infrastructure Plan - (For Design of Water Line - Wiegand Tract)										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Water Impact Fees 3320-TBD	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
ARPA GRANT	\$ 4,000,000	\$ -	\$ 12,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000,000
TOTAL WATER CIP IMPACT FEE	\$ 3,407,225	\$ 6,879,075	\$ 20,845,000	\$ 12,180,000	\$ 6,500,000	\$ 2,500,000	\$ 500,000	\$ 42,525,000		
TOTAL WATER UTILITY W/O ARWA	\$ 6,828,361	\$ 7,257,163	\$ 21,345,000	\$ 12,680,000	\$ 7,000,000	\$ 3,000,000	\$ 1,000,000	\$ 45,025,000		
TOTAL WATER UTILITY	\$ 6,828,361	\$ 7,257,163	\$ 21,345,000	\$ 12,680,000	\$ 7,000,000	\$ 3,000,000	\$ 1,000,000	\$ 45,025,000		
71 Wastewater Improvements - Line Upgrades/Replacements										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Utility Fund 3410-87400-571311 Total Project:	\$ 613,511	\$ 2,033,800	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,500,000		
72 Package Plant Blower Building Cover										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Utility Fund 3410-TBD Total Project:	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000		
73 WWTP Storage/Office Building										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Utility Fund 3410-TBD Total Project:	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000		

74 WWTP Heidenreich Entrance Improvements										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Utility Fund 3410-TBD	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000		
Total Project:										
TOTAL WASTEWATER CIP	\$ 613,511	\$ 2,033,800	\$ 663,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,663,000		

PRE-FUNDED AMOUNT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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WW CIP NET OF PRE-FUNDED	\$ 613,511	\$ 2,033,800	\$ 663,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,663,000
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75 Southside Wastewater Collection System										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-88800-572220 Const	\$ 1,036,639	\$ 8,344,677	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:										

76 Elliott Branch Interceptor Ph. 1 (Southside Plum Basin Interceptor)										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-89000- 573130 Eng	\$ 1,522,289	\$ 6,003,607	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project: 572220 Const										

77 Center Street Village Wastewater Improvement										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-89400-573130 Eng	\$ 825,771	\$ 1,092,761	\$ 1,000,000	\$ 2,700,000	\$ -	\$ -	\$ -	\$ 3,700,000		
Total Project:										

78 Plum Creek Golf Course Interceptor										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-89900- 573130 Eng	\$ 97,900	\$ 461,927	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
3420-89900- 572220 Const	2,400,000	-	-	3,100,000	-	-	-	3,100,000		
Total Project:	\$ 2,497,900	\$ 461,927	\$ -	\$ 3,100,000	\$ -	\$ -	\$ -	\$ 3,100,000		

79 Plum Creek Golf Course Reclaimed Waterline										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-89902- 573130 Eng	\$ 900,000	\$ 788	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,400,000		
3420-89902- 572220 Const	-	-	-	-	-	-	-	-		
Total Project:	\$ 900,000	\$ 788	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -	\$ 1,400,000		

87 Waterleaf Interceptor										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-89904-573130	\$ 501,122	\$ 448,972	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000		
Total Project:										

88 WWTP Expansion PH II, 9MGD										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-88310-573130	\$ 15,919	\$ 131,425	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:										

89 WWTP General Improvements & Rehabilitation										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-89907-573130	\$ 150,000	\$ -	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000		
Total Project:										

90 Wastewater Impact Fee Study/Update										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3420-86800-555340	\$ 8,357	\$ 30,467	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:										

91 Generators for Wastewater Lift Station Sites										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3410-TBD	\$ -	\$ -	\$ 1,475,000	\$ -	\$ -	\$ -	\$ -	\$ 1,475,000		
Total Project:										

92 East Side Retail Infrastructure Plan - (For Design of Wastewater Line - Wiegand Tract)										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
Wastewater Impact Fees 3410-TBD	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000		
Total Project:										

TOTAL WASTEWATER IMPACT	\$ 11,419,557	\$ 20,546,774	\$ 14,225,000	\$ 21,940,000	\$ 5,350,000	\$ 3,350,000	\$ 150,000	\$ 45,015,000
TOTAL WASTEWATER UTILITY	\$ 12,033,068	\$ 22,580,574	\$ 14,888,000	\$ 22,440,000	\$ 5,850,000	\$ 3,850,000	\$ 650,000	\$ 47,676,000

104 WWTP Expansion 3 to 4.5 MGD - Construction Ph 1										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
2020 CO Bonds New Issue 1950-88300-Various	\$ 3,772,947	\$ 37,226,426	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
Total Project:										
105 WWTP Expansion PH II, 9.0 MGD (Future CO Bonds)										
Funding Source /Accounting Code(s)	2023 Approved Budget	ITD thru 05/31/2023	2024	2025	2026	2027	2028	Total 24-28		
CO Bonds New Issue (Future CO Bonds)	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000	\$ -	\$ -	\$ -	\$ 5,000,000		
TBD - Engineering	\$ -	\$ -	\$ -	\$ -	\$ 25,000,000	\$ 35,000,000	\$ 36,250,000	\$ 96,250,000		
TBD - Construction	\$ -	\$ -	\$ -	\$ -	\$ 25,000,000	\$ 35,000,000	\$ 36,250,000	\$ 101,250,000		
Total Project:										

TOTAL WWTP BONDS \$ 3,772,947 \$ 37,226,426 \$ 2,500,000 \$ 2,500,000 \$ 25,000,000 \$ 35,000,000 \$ 36,250,000 \$ 101,250,000

City of Kyle, Texas
Schedule of Rates, Fines, Fees, and Charges
Approved Fiscal Year 2023-2024 Budget

Code Section	Dept.	Description	FY 2023 Approved	FY 2024 Approved	\$ Change	% Change	
Utility Billing Rates, Fees & Charges							
50-21	Utility Billing	Service Connection Fee					
	Utility Billing	Water, sewer, and trash customers	\$63.39	\$63.39	\$0.00	0.0%	
	Utility Billing	Wastewater customers only - service charge	\$31.70	\$31.70	\$0.00	0.0%	
	Utility Billing	Refuse customers only - service charge	\$31.70	\$31.70	\$0.00	0.0%	
	Utility Billing	Emergency shut off fee	\$63.39	\$63.39	\$0.00	0.0%	
	Utility Billing	After hours turn on fee	\$63.39	\$63.39	\$0.00	0.0%	
	Utility Billing	Trip Charge When Water Meter Box is Not Ready for Water Meter Installation	N/A	\$150 per trip	\$150.00		
	Utility Billing	Meter Test (3rd Party)			\$0.00	0.0%	
	Utility Billing	Residential meter	\$120.45	\$120.45	\$0.00	0.0%	
	Utility Billing	Commercial meter	\$221.88	\$221.88	\$0.00	0.0%	
Utility Billing	Meter tampering fee		\$633.94 + Possible Fine	\$0.00	0.0%		
Utility Billing	Late payment penalty		10% of outstanding balance	\$0.00	0.0%		
50-22	Utility Billing	Deposit for water, sewer and trash collection services (per LUE)	\$95.09	\$95.09	\$0.00	0.0%	
	Utility Billing	Deposit for sewer and trash collection services only (per LUE)	\$63.39	\$63.39	\$0.00	0.0%	
	Utility Billing	Deposit for Refuse Service Only	\$31.70	\$31.70	\$0.00	0.0%	
	Utility Billing	Fire Hydrant Deposit	\$1,449.00	\$1,449.00	\$0.00	0.0%	
	Utility Billing	Fire Hydrant Minimum Charge (monthly)	\$166.10	\$166.10	\$0.00	0.0%	
	Utility Billing	Delinquent Billing Fee (Disconnect/Reconnect)			\$0.00	0.0%	
	Utility Billing	Within corporate limits of the city	\$55.13	\$55.13	\$0.00	0.0%	
	Utility Billing	Outside corporate limits of the city	\$76.07	\$76.07	\$0.00	0.0%	
	Utility Billing	Additional deposit may be required (calculated)			\$0.00	0.0%	
	Utility Billing	Monarch Water Disconnection Fee	\$75.00	\$75.00	\$0.00	0.0%	
Utility Billing	Turn On/ Transfer of service fee (within the city)	\$38.04	\$38.04	\$0.00	0.0%		
Utility Billing	Cost of Meter (initial install of meter - actual City cost plus ten percent)	Varies	Varies	N/A	N/A		
Utility Billing	Service Charge for Inspection Turn On	\$72.45	\$72.45	\$0.00	0.0%		
50-23	Water Minimum Charge (monthly)						
	Inside city						
	Utility Billing	Single-family residential	\$38.75	\$38.75	\$0.00	0.0%	
	Utility Billing	5/8 and 3/4 inch	\$58.10	\$58.10	\$0.00	0.0%	
	Utility Billing	1-inch	\$96.82	\$96.82	\$0.00	0.0%	
	Utility Billing	1 1/2-inch	\$193.67	\$193.67	\$0.00	0.0%	
	Utility Billing	2-inch	\$309.86	\$309.86	\$0.00	0.0%	
	Utility Billing	3-inch	\$619.73	\$619.73	\$0.00	0.0%	
	Utility Billing	4-inch	\$968.33	\$968.33	\$0.00	0.0%	
	Utility Billing	6-inch			\$0.00	0.0%	

Code Section	Dept.	Description	FY 2023 Approved	FY 2024 Approved	\$ Change	% Change
	Utility Billing	8-inch	\$1,936.64	\$1,936.64	\$0.00	0.0%
	Utility Billing	10-inch	N/A	\$9,687.50	\$9,687.50	
	Utility Billing	Multifamily residential				
	Utility Billing	5/8 and 3/4 inch	\$38.75	\$38.75	\$0.00	0.0%
	Utility Billing	1-inch	\$58.10	\$58.10	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$96.82	\$96.82	\$0.00	0.0%
	Utility Billing	2-inch	\$193.67	\$193.67	\$0.00	0.0%
	Utility Billing	3-inch	\$309.86	\$309.86	\$0.00	0.0%
	Utility Billing	4-inch	\$619.73	\$619.73	\$0.00	0.0%
	Utility Billing	6-inch	\$968.33	\$968.33	\$0.00	0.0%
	Utility Billing	8-inch	\$1,936.64	\$1,936.64	\$0.00	0.0%
	Utility Billing	10-inch	N/A	\$9,687.50	\$9,687.50	
	Utility Billing	Commercial				
	Utility Billing	5/8 and 3/4 inch	\$38.75	\$38.75	\$0.00	0.0%
	Utility Billing	1-inch	\$58.10	\$58.10	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$96.82	\$96.82	\$0.00	0.0%
	Utility Billing	2-inch	\$193.67	\$193.67	\$0.00	0.0%
	Utility Billing	3-inch	\$309.86	\$309.86	\$0.00	0.0%
	Utility Billing	4-inch	\$619.73	\$619.73	\$0.00	0.0%
	Utility Billing	6-inch	\$968.33	\$968.33	\$0.00	0.0%
	Utility Billing	8-inch	\$1,936.64	\$1,936.64	\$0.00	0.0%
	Utility Billing	10-inch	N/A	\$9,687.50	\$9,687.50	
	Utility Billing	Irrigation				
	Utility Billing	5/8 and 3/4 inch	\$38.75	\$38.75	\$0.00	0.0%
	Utility Billing	1-inch	\$58.10	\$58.10	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$96.82	\$96.82	\$0.00	0.0%
	Utility Billing	2-inch	\$193.67	\$193.67	\$0.00	0.0%
	Utility Billing	3-inch	\$309.86	\$309.86	\$0.00	0.0%
	Utility Billing	4-inch	\$619.73	\$619.73	\$0.00	0.0%
	Utility Billing	6-inch	\$968.33	\$968.33	\$0.00	0.0%
	Utility Billing	8-inch	\$1,936.64	\$1,936.64	\$0.00	0.0%
	Utility Billing	10-inch	N/A	\$9,687.50	\$9,687.50	
	Utility Billing	Water Minimum Charge (monthly)				
	Utility Billing	Outside City				
	Utility Billing	Single-family residential				
	Utility Billing	5/8 and 3/4 inch	\$52.13	\$52.13	\$0.00	0.0%
	Utility Billing	1-inch	\$78.21	\$78.21	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$130.36	\$130.36	\$0.00	0.0%
	Utility Billing	2-inch	\$260.71	\$260.71	\$0.00	0.0%
	Utility Billing	3-inch	\$417.12	\$417.12	\$0.00	0.0%
	Utility Billing	4-inch	\$834.24	\$834.24	\$0.00	0.0%
	Utility Billing	6-inch	\$1,303.51	\$1,303.51	\$0.00	0.0%
	Utility Billing	8-inch	\$2,607.02	\$2,607.02	\$0.00	0.0%
	Utility Billing	Multifamily residential				
	Utility Billing	5/8 and 3/4 inch	\$52.13	\$52.13	\$0.00	0.0%
	Utility Billing	1-inch	\$78.21	\$78.21	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$130.36	\$130.36	\$0.00	0.0%
	Utility Billing	2-inch	\$260.71	\$260.71	\$0.00	0.0%

Code Section	Dept.	Description	FY 2023 Approved	FY 2024 Approved	S Change	% Change
	Utility Billing	3-inch	\$417.12	\$417.12	\$0.00	0.0%
	Utility Billing	4-inch	\$834.24	\$834.24	\$0.00	0.0%
	Utility Billing	6-inch	\$1,303.51	\$1,303.51	\$0.00	0.0%
	Utility Billing	8-inch	\$2,607.02	\$2,607.02	\$0.00	0.0%
	Commercial	5/8 and 3/4 inch	\$52.13	\$52.13	\$0.00	0.0%
	Utility Billing	1-inch	\$78.20	\$78.20	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$130.36	\$130.36	\$0.00	0.0%
	Utility Billing	2-inch	\$260.71	\$260.71	\$0.00	0.0%
	Utility Billing	3-inch	\$417.12	\$417.12	\$0.00	0.0%
	Utility Billing	4-inch	\$834.24	\$834.24	\$0.00	0.0%
	Utility Billing	6-inch	\$1,303.51	\$1,303.51	\$0.00	0.0%
	Utility Billing	8-inch	\$2,607.02	\$2,607.02	\$0.00	0.0%
	Utility Billing	Irrigation				
	Utility Billing	5/8 and 3/4 inch	\$52.13	\$52.13	\$0.00	0.0%
	Utility Billing	1-inch	\$78.21	\$78.21	\$0.00	0.0%
	Utility Billing	1 1/2-inch	\$130.36	\$130.36	\$0.00	0.0%
	Utility Billing	2-inch	\$260.71	\$260.71	\$0.00	0.0%
	Utility Billing	3-inch	\$417.12	\$417.12	\$0.00	0.0%
	Utility Billing	4-inch	\$834.24	\$834.24	\$0.00	0.0%
	Utility Billing	6-inch	\$1,303.51	\$1,303.51	\$0.00	0.0%
	Utility Billing	8-inch	\$2,607.02	\$2,607.02	\$0.00	0.0%
		Water volume rate monthly use (per 1,000 gallons)				
		Inside city limits				
	Utility Billing	Single-family residential				
	Utility Billing	1 to 4,000	\$5.13	\$5.13	\$0.00	0.0%
	Utility Billing	4,001 to 8,000	\$6.41	\$6.41	\$0.00	0.0%
	Utility Billing	8,001 to 12,000	\$7.71	\$7.71	\$0.00	0.0%
	Utility Billing	12,001 to 16,000	\$8.97	\$8.97	\$0.00	0.0%
	Utility Billing	16,001 to 20,000	\$10.26	\$10.26	\$0.00	0.0%
	Utility Billing	20,001 to 30,000	\$11.54	\$11.54	\$0.00	0.0%
	Utility Billing	30,001 to 50,000	\$12.84	\$12.84	\$0.00	0.0%
	Utility Billing	50,001 or more	\$15.39	\$15.39	\$0.00	0.0%
	Utility Billing	Multifamily residential				
	Utility Billing	1 to 99,999,999	\$9.25	\$9.25	\$0.00	0.0%
	Commercial					
	Utility Billing	1 to 99,999,999	\$9.25	\$9.25	\$0.00	0.0%
	Utility Billing	Irrigation				
	Utility Billing	1 to 99,999,999	\$10.81	\$10.81	\$0.00	0.0%
	Utility Billing	Construction				
	Utility Billing	1 to 99,999,999	\$9.25	\$9.25	\$0.00	0.0%
		Water volume rate monthly use (per 1,000 gallons)				
		Outside city limits				
	Utility Billing	Single-family residential				
	Utility Billing	1 to 4,000	\$6.92	\$6.92	\$0.00	0.0%
	Utility Billing	4,001 to 8,000	\$8.64	\$8.64	\$0.00	0.0%
	Utility Billing	8,001 to 12,000	\$10.36	\$10.36	\$0.00	0.0%
	Utility Billing	12,001 to 16,000	\$12.09	\$12.09	\$0.00	0.0%

Code Section	Dept.	Description	FY 2023 Approved	FY 2024 Approved	\$ Change	% Change
	Utility Billing	16,001 to 20,000	\$13.80	\$13.80	\$0.00	0.0%
	Utility Billing	20,001 to 30,000	\$15.55	\$15.55	\$0.00	0.0%
	Utility Billing	30,001 to 50,000	\$17.27	\$17.27	\$0.00	0.0%
	Utility Billing	50,001 or more	\$20.72	\$20.72	\$0.00	0.0%
	Utility Billing	Multifamily residential				
	Utility Billing	1 to 99,999,999	\$12.47	\$12.47	\$0.00	0.0%
	Utility Billing	Commercial				
	Utility Billing	1 to 99,999,999	\$12.47	\$12.47	\$0.00	0.0%
	Utility Billing	Irrigation				
	Utility Billing	1 to 99,999,999	\$14.54	\$14.54	\$0.00	0.0%
	Utility Billing	Construction				
	Utility Billing	1 to 99,999,999	\$10.38	\$10.38	\$0.00	0.0%
	Utility Billing	Emergency interconnect wholesale water rate (per 1,000 gallons)	\$9.25	\$9.25	\$0.00	0.0%
50-24	Utility Billing	Wastewater Minimum Charge (monthly)				
	Utility Billing	Inside city limits				
	Utility Billing	Residential	\$21.77	\$21.77	\$0.00	0.0%
	Utility Billing	Nonresidential	\$21.77	\$21.77	\$0.00	0.0%
	Utility Billing	Commercial Sewer Only	\$21.77	\$21.77	\$0.00	0.0%
	Utility Billing	Flat rate customers	\$52.71	\$52.71	\$0.00	0.0%
	Utility Billing	Outside city limits				
	Utility Billing	Residential	\$29.38	\$29.38	\$0.00	0.0%
	Utility Billing	Nonresidential	\$29.38	\$29.38	\$0.00	0.0%
	Utility Billing	Commercial Sewer Only	\$29.38	\$29.38	\$0.00	0.0%
	Utility Billing	Flat rate customers	\$71.16	\$71.16	\$0.00	0.0%
	Utility Billing	Sewer volume rate monthly use (per 1,000 gallons)				
	Utility Billing	Inside city limits				
	Utility Billing	Residential (based on winter water use average)	\$4.21	\$4.21	\$0.00	0.0%
	Utility Billing	Nonresidential (based on monthly water meter reading)	\$4.76	\$4.76	\$0.00	0.0%
	Utility Billing	Commercial Sewer Only	\$4.76	\$4.76	\$0.00	0.0%
	Utility Billing	Flat rate customers	N/A	N/A	N/A	N/A
	Utility Billing	Outside city limits				
	Utility Billing	Residential (based on winter water use average)	\$5.69	\$5.69	\$0.00	0.0%
	Utility Billing	Nonresidential (based on monthly water meter reading)	\$6.43	\$6.43	\$0.00	0.0%
	Utility Billing	Commercial Sewer Only	\$6.43	\$6.43	\$0.00	0.0%
	Utility Billing	Flat rate customers	N/A	N/A	N/A	N/A